MATATIELE

LOCAL MUNICIPALITY

2013/14 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)

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MAYOR'S FOREWORD



NS NKOPANE
HONOURABLE MAYOR

I am happy to report that partnership between the Municipality as the facilitator and our communities as the beneficiaries of services has been very successful in ensuring that we continue to address the development aspirations of our people in a manner that is inclusive, and that meets their expectations.

This SDBIP is a direct result of yet another extensive consultation process to reposition our development and service-delivery objectives and programmes to ensure that they address the actual needs of our stakeholders and communities as influenced by changing and shifting socio-economic dynamics.

It is through Municipal strategic planning and interaction between the Municipality and the community through outreach programmes that we are able to identify community needs and therefore efficiently channel available resources towards community programmes to uplift their standard of living.

During 2012/2013 financial year, the municipality cascaded PMS to the level lower than that of the Municipal Manager and the Managers reporting directly to the Municipal Manager, to ensure performance monitoring and evaluation so as to improve service delivery.

This SDBIP is the basis of performance plans and agreements of the municipal manager and managers reporting directly to the municipal manager.

I trust that this SDBIP will prove to be one more meaningful step towards making Matatiele a place where all of us can live a better life and achieve our full human potential.

The municipality will strive to work together with the Matatiele communities and stakeholders in an attempt to fulfil our vision: ***"Where Nature, Agriculture, Tourism are Investment of Choice".***

Therefore the Mayor approves the Draft SDBIP in terms of Section 53 (1) (c) (ii) of Local Government: Municipal Finance Management Act 56 of 2003.

.....
CLLR.N.S. NKOPANE
HONOURABLE MAYOR

25/06/2013
.....
Date

1. INTRODUCTION BY THE MUNICIPAL MANAGER

1.1 Vision

The municipality's development vision is as follows:

***"*Where nature, agriculture, tourism are investments of choice"**

Municipal Mission

Matatiele Local Municipality's mission is:

"To create awareness on nature conservation
To promote and support agricultural activities
To promote and market Local Tourism organizations and Small, Medium and Micro Enterprises
To create an environment conducive for investment"

1.2 Legislative Mandates

The Municipal Finance Management Act (MFMA) of 2003 requires that municipalities prepare a Service Delivery and Budget Implementation Plan (SDBIP) as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their Integrated Development Plan.

Section 69(3) (a) of the Municipal Finance Management Act, Act 56 of 2003 (MFMA) requires the Accounting Officer to submit a draft Service Delivery and Budget Implementation Plan (SDBIP) to the Mayor:

- ✓ no later than 14 days after the approval of the Budget and
- ✓ drafts of the performance agreements as required in terms of Section 57 (1) (b) of the Municipal Systems Act, Act 32 of 2000.
- ✓The Mayor must subsequently approve the SDBIP no later than 28 days after the approval of the Budget in accordance with section 53(1) (c)(ii) of the MFMA.

Section 1 of the MFMA defines the SDBIP as:

a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality's delivery of services and the execution of its annual budget and which must include the following:

- Projections for each month
- Revenue to be collected by source; and
- Operational and capital expenditure by vote
- Service Delivery targets and performance indicators for each quarter

This Plan is therefore largely a one year detailed implementation plan which gives effect to the IDP and Budget of the Municipality.

It is a contract between the administration, Council and community expressing the goals and objectives set by Council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis of measuring the performance in service delivery against end year targets and implementing budget.

2. WARD INFORMATION

Matatiele is one of four local municipalities within the Alfred Nzo District, and is located on the northern part of the Eastern Cape. Matatiele has three towns, namely: Matatiele, Cedarville and Maluti.

Matatiele consists of the following 26 wards:

Population of Matatiele per Ward and the Number of Households

Wards	Population size per ward	Number of households in a ward
1	6 434	1 330
2	13 574	3 069
3	7 811	1 880
4	8 324	2 006
5	8 474	2 037
6	7 399	1 968
7	7 611	1 684
8	9 747	1 207
9	6 605	1 659
10	8 864	2 155
11	11 421	2 815
12	6 626	1 643
13	8 241	1 672
14	6 586	1 678
15	6 715	1 855
16	6 405	1 652
17	8 509	2 200
18	7 253	1 921
19	4 124	1 378
20	11 816	3 548
21	7 142	1 625
22	6 288	1 752
23	6 344	1 553
24	5 570	1 378
25	7 067	1 659
26	8 894	2 202
TOTAL	**203 843**	**49 527**

3. MONTHLY PROJ ECTIONS OF REVENUE TO BE COLLECTED BY SOURCE

EC441 Matatiele - Supporting Table SA25 Budgeted monthly revenue and expenditure

Description	Ref	Budget Year 2013/14												Medium Term Revenue and Expenditure Framework		
R thousand		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2013/14	Budget Year +1 2014/15	Budget Year +2 2015/16
Revenue By Source																
Property rates		2 253	2 253	2 253	2 253	2 253	2 253	2 253	2 253	2 253	2 253	2 253	2 253	27 040	28 392	29 812
Property rates - penalties & collection charges		142	142	142	142	142	142	142	142	142	142	142	142	1 700	1 785	1 874
Service charges - electricity revenue		3 580	3 580	3 580	3 580	3 580	3 580	3 580	3 580	3 580	3 580	3 580	3 580	42 966	45 114	47 370
Service charges - water revenue		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Service charges - sanitation revenue		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Service charges - refuse revenue		571	571	571	571	571	571	571	571	571	571	571	571	6 848	7 190	7 550
Service charges - other		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Rental of facilities and equipment		48	48	48	48	48	48	48	48	48	48	48	48	571	599	629
Interest earned - external investments		458	458	458	458	458	458	458	458	458	458	458	458	5 500	5 775	6 064
Interest earned - outstanding debtors		13	13	13	13	13	13	13	13	13	13	13	13	151	158	166
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Fines		38	38	38	38	38	38	38	38	38	38	38	38	450	473	496
Licences and permits		225	225	225	225	225	225	225	225	225	225	225	225	2 704	2 839	2 981
Agency services		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Transfers recognised - operational		17 800	17 800	17 800	17 800	17 800	17 800	17 800	17 800	17 800	17 800	17 800	17 800	213 606	212 847	223 489
Other revenue		4 996	4 996	4 996	4 996	4 996	4 996	4 996	4 996	4 996	4 996	4 996	4 996	59 955	1 692	1 776
Gains on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Revenue (excluding capital transfers and cont		**30 124**	**30 124**	**30 124**	**30 124**	**30 124**	**30 124**	**30 124**	**30 124**	**30 124**	**30 124**	**30 124**	**30 124**	**361 490**	**306 864**	**322 207**
Expenditure By Type																
Employee related costs		6 361	6 361	6 361	6 361	6 361	6 361	6 361	6 361	6 361	6 361	6 361	6 361	76 333	80 148	84 157
Remuneration of councillors		1 398	1 398	1 398	1 398	1 398	1 398	1 398	1 398	1 398	1 398	1 398	1 398	16 779	15 958	16 596
Debt impairment		250	250	250	250	250	250	250	250	250	250	250	250	3 000	3 150	3 308
Depreciation & asset impairment		819	819	819	819	819	819	819	819	819	819	819	819	9 831	10 323	10 839
Finance charges		167	167	167	167	167	167	167	167	167	167	167	167	2 000	2 100	2 205
Bulk purchases		2 333	2 333	2 333	2 333	2 333	2 333	2 333	2 333	2 333	2 333	2 333	2 333	28 000	29 400	30 870
Other materials		938	938	938	938	938	938	938	938	938	938	938	938	11 250	11 812	12 403
Contracted services		1 244	1 244	1 244	1 244	1 244	1 244	1 244	1 244	1 244	1 244	1 244	1 244	14 933	15 680	16 464
Transfers and grants		1 654	1 654	1 654	1 654	1 654	1 654	1 654	1 654	1 654	1 654	1 654	1 654	19 851	22 503	23 788
Other expenditure		2 963	2 963	2 963	2 963	2 963	2 963	2 963	2 963	2 963	2 963	2 963	2 963	35 562	37 053	59 685
Loss on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–	–	–	–	1
Total Expenditure		**18 128**	**18 128**	**18 128**	**18 128**	**18 128**	**18 128**	**18 128**	**18 128**	**18 128**	**18 128**	**18 128**	**18 128**	**217 539**	**228 126**	**260 314**
Surplus/(Deficit)		**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**143 951**	**78 738**	**61 893**
Transfers recognised - capital													–	–	–	–
Contributions recognised - capital													–	–	–	–
Contributed assets													–	–	–	–
Surplus/(Deficit) after capital transfers & contributions		**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**143 951**	**78 738**	**61 893**
Taxation													–	–	–	–
Attributable to minorities													–	–	–	–
Share of surplus/ (deficit) of associate													–	–	–	–
Surplus/(Deficit)	1	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**143 951**	**78 738**	**61 893**

4. QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMACE INDICATORS AND BUDGET FOR EACH VOTE

4.1. BUDGET AND TREASURY OFFICE

UNIT: REVENUE, DEBT COLLECTION AND EXPENDITURE MANAGEMENT

IDP REF.	NATIONAL KPA	DEPRTMENTAL PROGRAMME	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET 2013/14 F.Y	PROJECT TOTAL COST	VOTE OPEX	VOTE CAPEX	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
4.2.2 Page 171 - 180	Municipal Financial Viability	**4.2.1 Expenditure Management**	Creditors Administration	Over 30 day's payment Register & Audit Report.	Creditors Ageing done on monthly basis.	Number of days it takes to pay creditor	Number	R258 547 106	R258 547 106	N/A	N/A	Operating & Capital Budget (Excl. Depreciation & Salaries)	All payments for Creditors and Other Service Providers to be done within 30 Days as per MFMA requirements .	Payments done within 30 days on receipt of invoice	Payments done within 30 days on receipt of invoice	Payments done within 30 days on receipt of invoice	Payments done within 30 days on receipt of invoice
								Quarterly Cash flow →					RR	R667 163	R667 163	R667 163	R667 163
4.2.2 Page 171 - 180	Municipal Financial Viability	**4.2.1 Expenditure Management**	Payroll Administration	Signed Bank Authorizations of Salaries & Payroll Summary Report.	Payment of Salaries and Allowances is done on the 25th of every month	Number of days to make salary payments	Number	R93 111 905	R93 111 905	All departmental salaries Votes	R0	Operating Budget	12 Salary Payments to be made	Salaries paid on the 25th of the month.	Salaries paid on the 25th of the month.	Salaries paid on the 25th of the month.	Salaries paid on the 25th of the month.
								Quarterly Cash flow →						23 277 976	23 277 976	23 277 976	23 277 976

IDP REF.	NATIONAL KPA	DEPRTMENTAL PROGRAMME	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	VOTE OPEX	VOTE CAPEX	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
4.2.2 Page 171 - 180	Municipal Financial Viability	**4.2.2 Revenue Management**	Debt Collection	Debt collection demands notifications & Signed settlement arrangements.	Debtors Balance of R42 million.	Reduced debtors balance	Debtors balance	R100 000	R100 000	052020519000	R0	Operating Budget	Reduce debtors from R42 million to R38 million by 30 June 2014.	R1 000 000 debt reduction	R1 000 000 debt reduction	R1 000 000 debt reduction	R1 000 000 debt reduction
								Quarterly Cash flow →						R25 000	R25 000	R25 000	R25 000
4.2.2 Page 171 - 180	Municipal Financial Viability	**4.2.2 Revenue Management**	Sourcing of Real-time Deposit System	On line deposit Machine equipment and daily deposit receipt.	Cash deposits transition to bank done by Security Company.	Date of machine sourced	Date	50 000	50 000	052010531000	R0	Operating Budget	To source a Machine to eliminate loss of cash in transit 30/06/14	N/A	Process of Acquiring the Real-Time Deposit Machine	Training of Users for the Use of The Real-Time Deposit Machine	Source and Live Use of the Real-Time Deposit Machine
								Quarterly Cash flow →						R0	25000	25000	R0

IDP REF.	NATIONAL KPA	DEPRTMENTAL PROGRAMME	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	VOTE OPEX	VOTE CAPEX	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
4.2.2 Page 171 - 180	**Municipal Financial Viability**	**Revenue Management**	Indigent administration	All	11 231 registered households. 6000 Benefit on the Non Grid, 2314 Benefit on Electricity from Eskom, 982 for Rates and Refuse and 515 Benefit on Municipal Electricity	Number of households receiving subsidy	Number	R11 061 905	R11 061 905	053050497500 0 and 0540404970000	R0	Equitable Share	10 811 households to receive subsidy by 30 June 2014.	10 061 Beneficiaries	10 311 Beneficiaries	10 561 Beneficiaries	10 811 Beneficiaries
								Quarterly Cash flow →						2 765 476	2 765 476	2 765 476	2 765 476
4.2.2 Page 171 - 180	**Municipal Financial Viability**	**Revenue Management**	Revenue Enhancement Strategy	Appointment letter of Service Provider	No developed strategy.	Approved Strategy by date	Date	R400 000	R400 000	0520305190	R0	Operating Budget	Develop and Approve Revenue Enhancement Strategy at 30 June 2014	N/A	Appointment of Service Provider to Develop Strategy.	Approved Project Plan.	Final and Approved Revenue Strategy
								Quarterly Cash flow →							R50 000	100 000	250 000

IDP REF.	NATIONAL KPA	DEPRTMENTAL PROGRAMME	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
4.2.2 Page 171 - 180	Municipal Financial Viability	Revenue Management	Supplementary Valuation Roll	Signed Supplementary Roll.	Signed 2013/17 General Valuation Roll.	Date of signed Supplementary Valuation Roll	Date	100 000	100 000	052010498004 2	R0	Operating Budget	Signed Supplementary Valuation Roll by 30 June 2014	N/A	N/A	N/A	Final Supplementary Valuation Roll
								Quarterly Cash flow →									100 000
4.2.2 Page 171 - 180	Municipal Financial Viability	Revenue Management	Sourcing of Remote Payment Services	Signed Agreement with Service Provider.	Payments done over the counter and through Bank deposits.	Date at which Easy Pay Remote Payment is accessed	Date	50 000	50 000	052030519 0	R0	Operating Budget	Have access to Easy Pay Remote Payment Services by 31 December 2013.	Setting of deposit references for Customers & public notifications.	Payments done through Easy pay outlets or points.	Payments done through Easy pay outlets or points.	Payments done through Easy pay outlets or points.
								Quarterly Cash flow →						12 500	12 500	12 500	12 500
4.2.2 Page 171 - 180	Municipal Financial Viability	Revenue Management	Revenue Management	Billing Report.	Billing done by 30th of the month and Posting of 7500 Accounts by the 10th of the month	Date of billing and posting	Date	6 021 143 Staff Salaries	6 021 143 Staff Salaries	052020401000 0	R0	Operating Budget	Billing done end of each month and Posting of 7500 accounts delivered by the 10th of	Billing done by end of the month and Posting of 7500 accounts by the 10th of each	Billing done by end of the month and Posting of 7500 accounts by the 10th of each month	Billing done by end of the month and Posting of 7500 accounts by the 10th of each month	Billing done by end of the month and Posting of 7500 accounts by the 10th of each month

IDP REF.	NATIONAL KPA	DEPRTMENTAL PROGRAMME	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	VOTE OPEX	VOTE CAPEX	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
													the month	month			
								Quarterly Cash flow →						1 505 285	1 505 285	1 505 285	1 505 285
4.2.2 Page 171 - 180	**Municipal Institutional Transformation**	**Revenue Management and Expenditure Management**	Capacity Building	Attendance register	5 Employees have been trained and 6 still to be trained on the Municipal Minimum Competency	Number of employees trained	Number	R250 00 0	R250 00 0	05/201/10/5000/000	N/A	FMG	Training of 6 revenue and Expenditure employees	N/A	N/A	Training of 6 Employees	N/A
								Quarterly Cash flow →						N/A	N/A	250 000	N/A

UNIT: BUDGET MANAGEMENT AND FINANCIAL REPORTING

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MESURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL COST	VOTE	OPEX	CAPEX	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Good Governance& Public Participation	**4.2.3 Budget, Reporting and Compliance**	Section 71 reports, National Treasury reports and Statutory Returns.	NT Submission proof.	Monthly, quarterly and bi-annual reports submitted to various organs of state on every month end	Date of submission	Date	R204 8693	R473 773		05/20/10/4010/000	N/A	Operating budget	Submission of monthly reports to National Treasury, Provincial Treasury and Mayor on the 10th of every month	Submission of reports every 10th of the Month	Submission of reports every 10th of the Month	Submission of reports every 10th of the Month	Submission of reports every 10th of the Month
								Quarterly Cash flow →							R118 443	R118 443	R118 443	R118 443
	Good Governance & Public Participation	Budget, Reporting and Compliance.	Annual details of bank account (sec 9b)	Copy of acknowledgement of receipt	Form A for primary bank accounts details submitted to National Treasury every prior year	Date of submission	Date	R204 8693	R118443		05/20/10/4010/000	N/A	Operating budget	Submission of NT Form A as per MFMA requirements by 1st July 2013	Submission of NT Form A 1 July 2013	N/A	N/A	N/A
								Quarterly Cash flow →							R118 443			
	Good Governan	Budget, Reporting and	Quarterly reporting on withdrawal	National Treasury	Withdrawals report submission to relevant	Date of submission of withdrawal	Date	R204 8693	R1 592 999		05/20/10/4010/000	N/A	Operating	Submission of Withdrawal Report by 10th day after the	Monthly report submission on the 10th	Monthly report submission on the 10th	Monthly report submission on the 10th	Monthly report submission the 10th after

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MESURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL COST	VOTE	OPEX	CAPEX	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
			s	Confirmation receipt for submission.	organs of state is done on quarterly basis	report								quarter end	after the quarter	after the quarter	after the quarter	the quarter
								Quarterly Cash flow →							R398 250	R398 250	R398 250	R398 250
	Financial Viability and Financial Management	Budget, Reporting and Compliance	Bank Accounts Management	Reconciled Bank Statements and ledger accounts.	12 month bank reconciliations for 3 bank accounts are done monthly	Number of bank reconciliations	Number	R204 8693	R804833	05/20/10/4010		N/A	Operating budget	12 Monthly Bank reconciliations agreed to general ledger to be done every month end	3 Month bank reconciliations agreed to general ledger every month end	3 Month bank reconciliations agreed to general ledger every month end	3 Month bank reconciliations agreed to general ledger every month end	3 Month bank reconciliations agreed to general ledger every month end
								Quarterly Cash flow →						R804833	R201 208	R201 208	R201 208	R201 208
	Financial Viability and Financial Management	Budget, Reporting and Compliance	Investments Accounts Management	Reconciled investments register.	12 month of investments accounts statements and register maintained monthly for 12 short-	Number of investment registers	Number	R204 8693	R804 832	05/20/10/4010/000		N/A	Operating budget	Invest surplus cash at high interest rate and Maintain the Investment Register on monthly basis	Monthly updated register report every 10th of the Month	Monthly updated register report every 10th of the Month	Monthly updated register report every 10th of the Month	Monthly updated register report every 10th of the Month

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MESURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL COST	VOTE	OPEX	CAPEX	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					term and 1 long-term cash investments													
								Quarterly Cash flow →							R201 208	R201 208	R201 208	R201 208
	Good Governance & Public Participation.	Budget, Reporting and Compliance	Budget related Policies Management	Reviewed & Approved policies.	2014/2015 policies reviewed by council and approved	Date of reviewed policies	Date	R204 8693	R1 785 671		05 20 10 4010 000	N/A	Operating budget	Development, Review and implementation of policies within the legislative prescripts of MFMA, MSA, MPRA and NT Guidelines by 30/06/14	N/A	Draft proposed amendments on policies 31/12/13	Council Consideration of Draft Reviewed policies 31/03/14	Public Comments and Council Approval of draft reviewed policies 30/06/14
								Quarterly Cash flow →							R0	R595 224	R595 224	R595 224
	Public Participation.	Budget, Reporting and Compliance	Budget Time table schedule	Council Resolution for approve Budget time-table.	Budget Time Table for prior year prepared and approved by council within required time	Date of tabling to council and submission	Date	R204 8693	R200 041		05/20/10/4010/000	N/A	Operating budget	2014/2015 Budget Time table tabling to council and submitted to National Treasury by 31 August 2013	Approved Budget Timetable for 2014/2015 By 31st August 2013	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MESURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL COST	VOTE	OPEX	CAPEX	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					requirements of 31 August 2012			Quarterly Cash flow →							R200 041	N/A	N/A	N/A
	Financial Viability and Financial Management	Budget, Reporting and Compliance	Budget preparation and management	Minutes of meetings, council resolutions, copies of adverts	Approved budget for 2014/2015 Approved adjustment budget for 2013/2014 Approved IDP for 2013/2014 Approved Budget related policies for 2014/2015	Date of adjustment budget; Date of draft budget; Date of meeting; Date of approved budget	Date	R1 875 671	R1 875 671	05 20 10 5370 000 / 05/20/10/4010/000	N/A		Operating budget	2013/2014 Adjustment budget by 28/02/2014, 2014/2015 Draft Budget by 31/03/2014, Budget Consultative meeting by 31/04/2014 and approved final budget by 30 June 2014	N/A	IDP/BUDGET review community meetings by 30 November 2013	Mid-year performance assessment report by 25th January 2014 Adjustment Budget approved by 28 February 2014 Draft Budget approved by Council by 31 March 2014	Budget Consultative meetings and Budget Approval by 30 June 2014
								Quarterly Cash flow →							N/A	N/A	R937 836	R937 836

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MESURE	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
								ACTUAL BUDGET	PROJECT TOTAL COST	VOTE	OPEX	CAPEX	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Municipal Financial Viability	Budget, Reporting and Compliance	Annual Financial Statements and Audit Reports	Signed Annual Financial Statements & Audit Report.	Preparation and submission of annual financial statement with no material misstatements to auditor-general by 31 August 2013	Date of submission; Audit opinion	Date; Audit opinion	R1 885 671	R1 885 671	05 20 10 5190 000 / 05/20/10/4010/000		N/A	Provincial Treasury – FMG internal	01 Working Paper File of the AFS submitted to AG by the 31st August 2013 Unqualified Audit Opinion Report by 31 December 2013	Submitted Annual Financial Statements to AG 31 August 2013.	Unqualified Audit Opinion 30/11/2013.	N/A	N/A
								Quarterly Cash flow →						R942 836	R942 836	N/A	N/A

UNIT: SUPPLY CHAIN MANAGEMENT

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	WARD	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX	CAPEX	REV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
4.2.2 Page 171 - 180	BASIC SERVICE DELIVERY	Supply Chain Management	**Annual Procurement Plan**	n/a	Demand Management Plan Doc	Currently no Supply Chain Demand Management Plan	Integrated Demand Management Plan	Date Reports	R258 547 106		R114 754 606	R143 792 500	R0	Operating & Capital Budget.	Developing of Demand Management Plan for all Bids procurements and reports on Procedures	Integrated Plan by 30/09/13	Report on SCM Procedures	Report on SCM Procedures	Report on SCM Procedures
									Quarterly Cash flow →										
4.2.2 Page 171 - 180	Municipal Financial Viability	Supply Chain Management	**Supply Chain Management.**		Bids & Quotations Reports	SCM Policy reviewed and functional Bid Committees appointed.	Bids awarding to be within a turn-around time of two months from the opening of bids.	Reporting 30th of every Month.							Bids & other Procurements to be compliant with MFMA, SCM policy and other prescripts	Fully compliance with SCM policy on all procurements	Fully compliance with SCM policy on all procurements	Fully compliance with SCM policy on all procurements.	Fully compliance with SCM policy on all procurements.
									Quarterly Cash flow →										

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	WARD	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX	CAPEX	REV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
4.2.2 Page 171 - 180	Municipal Transformation and Institutional Arrangements	Supply Chain Management	**Maintenance of Service Providers contracts**		Print out of online submission	Maintenance of contracts and service level agreements is being done.	Submission of report on Awarded Bids to NT by 15th of Every Month	Date	N/A	N/A	N/A	N/A	N/A	N/A	Bids awarded contracts reported to NT by the 15th of the month	Bids awarded contracts reported to NT by the 15th of the month	Bids awarded contracts reported to NT by the 15th of the month	Bids awarded contracts reported to NT by the 15th of the month	Bids awarded contracts reported to NT by the 15th of the month
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A
4.2.2 Page 171 - 180	Local Economic Development	Supply Chain Management	**Procurement of Supplier database softwar**		Proof of payment	Supplier database is manually maintained on excel spread sheet	Date of procurement and implementation	Date	R890 000	R 100 000	052010 4980 000	N/A	N/A	Operating budget	Procure and implement Supplier Database Software by 30 November 2013	Procure Database software by 30 Sep 2013	Abakus to provide training to SCM staff.	Electronic fully functional Abakus database.	Electronic fully functional Abakus database.
									Quarterly Cash flow →						R100 000	R70 000	R30 000	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	WARD	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX	CAPEX	REV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
4.2.2 Page 171 - 180	Municipal Transformation and Institutional Arrangements	Supply Chain Management	**Supplier Data Base cleansing**		Report Current on Suppliers in the service of the state, CIPRO Verification, tax clearance certificate validity & BEE certificate Verification	Supplier database manually maintained	Reports of Database audit	Number of Reports	R890 000	R 30 000	05201049800 000				4 report on Data Base audit to identify and disqualify suppliers not complying with the MFMA SCM regulations requirements by 30 June 2014	1 report on Verification of registered supplies who are in the service of the state	1 report on CIPRO Verification of all registered service providers	1 report on Update of tax clearance certificate validity	1 report on Verification of BEE certificates
									Quarterly Cash flow →							R 20 000	R 0	R 5 000	R 5 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	WARD	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX	CAPEX	REV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
4.2.2 Page 171 - 180	Basic Service Delivery	Assets Management	**Fixed Asset management**		Report on Assets Verification	The Fixed Asset Register is updated on monthly basis	GRAP Compliant Updated Register Reconciled to General Ledger by 10th of every Month	Number date		R 2 855 798	05 20 25 4010				12 Reports on Register reconciled to Ledger monthly by the 10th	3 reports on Register Reconciled to General ledger. First Physical verification of movable and immovable assets	3 reports on Register Reconciled to General ledger. Physical verification of inventory listing	3 reports on Register Reconciled to General ledger. Second Physical verification of movable and immovable assets	3 reports on Register Reconciled to General ledger. Updated Fixed Assets Register.
									Quarterly Cash flow →							R 713 950	R 713 950	R 713 950	R 713 950
4.2.2 Page 171 - 180	Municipal Transformation and Institutional Arrangements	Assets Management	**Short Term Insurance**		Copy of insurance policy	Short Term Insurance Cover Exists	Number of report on insured assets	Number	R400 000	R 400 000	05 20 25 5310 000				12 Reports on Risk Cover for all Movable and Immovable Assets of the Municipality	Cover all movable and immovable assets of the municipality	Cover all movable and immovable assets of the municipality	Cover all movable and immovable assets of the municipality	Cover all movable and immovable assets of the municipality
									Quarterly Cash flow →						R 400 000	R 100 000	R 100 000	R 100 000	R 100 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	WARD	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX	CAPEX	REV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
4.2.2 Page 171 - 180	Municipal Transformation and Institutional Arrangements	Fleet Management	**Acquisition of Fleet Management System**		Proof of payment & monthly reports on fleet management	No Fleet Management System	Procured Fleet management System and monthly reports on management of fleet	Number of report	R1 550 000	R 150 000	05 20 25 5000 000				Procure Fleet Management System by 30/09/13 12 Detailed Report on Fleet Management every 10th of the month	Procuring of Fleet Management system 3 reports on fleet management	3 reports on fleet management	3 reports on fleet management	3 reports on fleet management
									Quarterly Cash flow →							R 150 000	N/A	N/A	N/A
4.2.2 Page 171 - 180	Municipal Financial Viability	Fleet Management	**Procurement of Plant**		Proof of payment Pictures	New project	Procured plant	Date	R6 000 000.00	R6 000 000		802010 5750 003		CRR	Plant units procured by 31 July 2013	Procured additional plant by 31 July 2013	N/A	N/A	N/A
									Quarterly Cash flow →						R6 000 000	R 6 000 000	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	WARD	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX	CAPEX	REV	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
4.2.2 Page 171 - 180	Municipal Transformation and Institutional Arrangements	Supply Chain Management	**Training of SCM Bid Committee members**		Proof of payment Attendance register to the training	Bid Committee Members Trained on Bids and not trained on CIDB regulations.	Date of training	Date			HR Budget				To have Trained SCM Bid Committee Members by 31 December 2013.	Procure Training Services	Conduct training by 31 December 2013		
									Quarterly Cash flow →										

4.2. COMMUNITY SERVICES DEPARTMENT

UNIT: ENVIRONMENT AND WASTE MANAGEMENT

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
PG 186 No. 5.2.2	**Local economic development**	Job Creation	19 & 26	Job creation through EPWP initiatives (ANDM Funding)	Monthly report Employment contract	80 Beneficiaries	Number of EPWP beneficiaries appointed	Number	R 1 1295992	R1 121 400.00				ANDM	52 EPWP staff appointed and monitored by 30 June 2014	Appointment of 52 EPWP staff by 31 August 2013	Monitoring work in the Nature Reserve, Parks and Fencing of the Commonage by 31 Dec 2013	Monitoring work in the Nature Reserve, Parks and Fencing of the Commonage by 31 Mar 2014	Monitoring work in the Nature Reserve, Parks and Fencing of the Commonage 30 June 2014
									Quarterly Cash flow →						R1 121 400.00	R280 350.00	R280 350.00	R280 350.00	R280 350.00
???			All Wards	Operation Rea Hloekisa	Training certificates. Reports. Employment contract.	312 Beneficiaries	Number of appointed and trained Beneficiaries	Number	R 1 1295992	R 1 237 200,00	05 35 36 4980 059				Appoint, train and monitor 130 EPWP staff by 30 June 2014	Appoint and train 130 beneficiaries in : grass cutting, painting, plumbing,	Monitoring work in the municipal amenities : grass cutting, painting, plumbing, carpentry by	Monitoring work in the municipal amenities : grass cutting, painting, plumbing, carpentry by	Monitoring work in the municipal amenities : grass cutting, painting, plumbing, carpentry by

														carpentry by 30/09/13	31/12/13	carpentry by 31/03/14	30/06/14
													R 1 237 200,00	R309 300.00	R309 300.00	R309 300.00	R309 300.00
			All wards	MLM Food for Waste	Attendance registers for Training. Employment contract.	100 Beneficiaries	Number of appointed and trained Beneficiaries	Number	R 1 1295992	R 907 200.00	05 35 36 4980 059			EPWP INCENTIVE GRANT	90 Food for Waste beneficiaries appointed, trained and monitored by 30 June 2014	Appointment and training of 90 Food for Waste beneficiaries by 30/09/13	Monitoring work in: waste collection and cleaning by 31/12/13	Monitoring work in: waste collection and cleaning by 31/03/14	Monitoring work in: waste collection and cleaning by 30/06/14
									Quarterly Cash flow →						R 907 200.00	R226 800.00	R226 800.00	R226 800.00	R226 800.00
			2,3,6,8,10,20, 25,24	Food for waste (NDPW)	Training certificates. Reports. Employment contract.	100 beneficiaries	Number of appointed beneficiaries	Number	R 1 500 000.00					NDPW GRANT	100 Food for Waste beneficiaries appointed, trained by 30/09/13 and monitored quarterly.	Appointment and training of 100 Food for Waste beneficiaries by 30/09/13	Monitoring work in: waste collection and cleaning	Monitoring work in: waste collection and cleaning	Monitoring work in: waste collection and cleaning
									Cash Flow →						R1 500 000.00	R 375 000.00	R 375 000.00	R 375 000.00	R 375 000.00

		EPWP (Job creation)	Ward 19	Parks establishment and Maintenance	Attendance Registers of Training Reports. Employment contract.	0 beneficiaries	Number of appointed and trained beneficiaries	Number	R 1 1295992	R 244 800.00	05 35 36 4980 059				20 beneficiaries appointed, trained and monitored by 31 March 2014	Appointment and training of 20 beneficiaries by 30/09/13	Monitoring works in : establishment maintenance of parks by 31/12/13	Monitoring works in : maintenance of parks by 31/03/14	N/A
									CASH FLOW →						R 244 800		R 122 400	R 122 400	
			Ward 13	Ongeluksnek gateway maintenance (6 months duration)	Attendance Register of Training. Employment contract	0 beneficiaries	Number of appointed beneficiaries	Number	R 1 1295992	R59 400	05 35 36 4980 059				10 beneficiaries appointed, trained and monitored by 31 March 2014	Appointment and training of 10 beneficiaries by 30/09/13	Monitoring works in : maintenance and cleaning of Ongeluksnek gateway by 31/12/13	Monitoring works in : maintenance and cleaning of Ongeluksnek gateway by 31/03/14	N/A
									Cash flow						R 59 400		R29 700	R29 700	
			ALL	Nkhoesa Mofekeng	Number of beneficiaries employed. Employment contract	780 beneficiaries	Number of appointed beneficiaries	Number	R7 000 006.00	R6 177 600.00	05 40 10 4690 001-026				520 beneficiaries appointed and monitored by 30 June 2014	Monitoring work in: municipal access road maintenance by 30/09/13	Monitoring work in: municipal access road maintenance by 31/12/13	Monitoring work in: municipal access road maintenance by 31/03/14	Monitoring work in: municipal access road maintenance by 30/06/14
									Cash Flow						R6 177 600.00	R1, 544 400.00	R1, 544 400.00	R1, 544 400.00	R1, 544 400.00

			ALL	Procurement of Protective and cleaning material for EPWP beneficiaries	Specification Advert & Delivery note	Nil	Number EPWP beneficiaries received PC	Number	R 1 1295992	R617 020.00	05 35 36 4980 059				Procure PC and Cleaning material for EPWP beneficiaries by 30 Sept 2013	Appointment and providing of supply to beneficiaries	Distribution of PC	N/A	N/A
									Cash flow						R617 020.00	R617 020.00	Nil		
			ALL	Equipment , tools and sign boards	Specification Advert & Delivery note	Nil	Amount of equipment , and signboard purchased		R 1 1295992	R 241 200.00	05 35 36 4980 059				Procure Equipment, Tools and sign boards	Tender Advertised, Equipments and Signboards purchased by 30 Sept 2013	Installation by 31 Dec 2013	N/A	N/A
									Cash flow						R 241 200.00	R 200 000.00	R41 200.00	N/A	N/A
PG 186 No. 5.2.2	**Spatial Rationale**	Nature Reserve Population	20	Game Translocation	List of animals translocated	Existing mammal species	Number of animals translocated	Number	N/A	N/A	N/A	N/A	N/A	MDTP	30 Red Hartebeest and 15 Mountain Reedbuck translocated and monitored till 30 June 2014	Translocation of animals (30 Hartebeest) by 30 Sep 2013	Translocation of animals (15 mountain Reedbucks) By 31 Dec 2013	Monitoring & Evaluation	Monitoring & Evaluation
									Quarterly Cash flow →										

IDP REF.	NATIONALKPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
PG186 No. 5.2.2	Basic Service Delivery & Infrastructure	Environment and Waste Management	19	Construction of fence at the Commonage	Proof of Payment Pictures	3 existing Chalets	Complete Fence	Number Date	R200 000.00	R200,000.00		803005 5770 000		CRR	Construction of 4 KM Fence at the Commonage	Procurement of Material	Construction of Fence	Construction of Fence	Monitoring and daily Patrols
									Quarterly Cash flow →						R 2000 000	R160 000	R20 000	R20 000	Nil
PG 187 No. 5.2.2		Environment and Waste Management	15, 16, 17, 18,19, 20, 21, 22, 23, 24, 25, 26	Planting of indigenous tress in community halls	Photos of trees planted, copy of purchased order	Nil	Number of trees supplied to schools and halls	Number	R50 000	R50,000		803035 5790 000		CRR	Supply 1000 trees to schools and halls. Ensure supplied trees are maintained till 30 June 2014	Appoint service provider	Planting of 1000 trees	Maintenance of trees	Maintenance of trees
PG 187 No. 5.2.2	Good Governance			Awareness campaigns Climate change at	Photos of event, monthly report,	Nil	Number of awareness campaign on Climate	Number							3 awareness campaigns conducted	1 x awareness campaign	1 x awareness campaign	N/A	1 x awareness campaign

				schools	attendance register		Change conducted		Quarterly Cash flow →	R50 000	R50 000	N/A	N/A	N/A

IDP REF.	NATIONALKPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
PG 188 No. 5.2.2	**Basic Service Delivery & Infrastructure**	Environment and Waste Management	20	Water Supply Pipeline construction in Wilfried Baur NR	Completion certificate, letter of appointment of service provider	Nil	Date of completion	Date	R20 000	R20,000		803035 5780 000		CRR	To construct and complete a pipeline by 31 December 2013	Service provider appointed	Construction and completion of pipeline by 31/12/13	Monitoring & Evaluation	Monitoring & Evaluation
									Quarterly Cash flow →						R20 000		R20 000		

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
PG 186 No. 5.2.2	**Basic Service Delivery & Infrastructure**	Environment and Waste Management	19	Mountain Lake NR Donga Rehabilitation	Monthly report	Nil	Date of rehabilitation	Date	R200 000	R200 000				ANDM	Complete Rehabilitation of Donga erosion in the Town Dam water catchment by 30 June 2014	N/A	Procurement of material by 31/12/13	Rehabilitation of Donga erosion by 31/03/14	Rehabilitation of Donga erosion by 30/06/14
									Quarterly Cash flow →						R200 000	N/A	R200 000	N/A	N/A
PG 186 No. 5.2.2	**Basic Service Delivery & Infrastructure**	Environment and Waste Management	20	Construction of Wilfried Baur Environmental Education Centre (EE) (Lapa, pathway to Rock Art	Monthly report	Nil	Date of completion	Date	R300 000	R300 000				ANDM	Complete Construction of EE Centre by 30 June 2014	N/A	Sourcing of service provider by 31 December 2013	Construction of EE Centre by 31 March 2014	Completion of construction of EE Centre by 30 June 2014
									Quarterly Cash flow →						R300 000	N/A	N/A	R150 000	R150 000

IDP REF.	NATIONALKPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
PG191 No. 5.2.2	**Good Governance & Public Participation**	Environment and Waste Management	20	Landfill Audit	Appointment letter of service provider, audit report	Audit report by May 2013	Date of the Landfill Audit Report	Date	R215 000	R60,000.00	05 30 50 5180 000				Conduct a Landfill Audit Report by 31 March 2014	Appoint service provider by 30 Sept 2013	Conduct landfill audit by 31 December 2013	Completion and reporting by 31 March 2014	
									Quarterly Cash flow →						R60 000	N/A	N/A	R60 000	
PG192 No. 5.2.2	**Good Governance & Public Participation**	Environment and Waste Management	19	Awareness campaigns on waste management	Post event report	2 campaigns	Number of campaigns held	Number	R215 000	R80,000.00	05 30 50 5180 000				2 awareness campaigns on waste management held by 31 March 2014	Procurement of promotional material	1 x awareness campaign	1 x awareness campaign	N/A
									Quarterly Cash flow →						R80 000	R40 000	R20 000	R20 000	

IDP REF.	NATIONALKPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
PG191 No. 5.2.2	Basic Service Delivery & Infrastructure	Environment and Waste Management	2, 6, 10 & 17	Feasibility study on waste removal in rural areas	Data or feasibility report	Nil	Number of households with waste removal	Number	N/A	N/A	N/A	N/A	N/A	N/A	Feasibility study on waste removal in rural areas	Ward 2	Ward 6	Ward 10	Ward 17
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A
PG191 No. 5.2.2		Environment and Waste Management	19,20,26	Eliminate illegal dumping sites	Reduced illegal dumping		Number of sites eliminated	Number							3 Illegal dumping sites eliminated by march 2014	N/A	N/A	Eliminate illegal dumping sites in Ward 19 & 20	Eliminate illegal dumping sites in Ward 26
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONALKPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
PG191 No. 5.2.2	**Spatial Rationale**	Environment and Waste Management	20	Purchase of weighbridge	Copy of advert and specification, appointment letter of service provider, pictures of installed bridge	Nil	Purchased equipment	Available equipment	R800 000.00	R800,000.00		803050 5750 009		CRR	Purchase and installation of web based weighbridge by 31 December 2013	Appoint service provider	Purchasing and Installation of weighbridge by 31 December	Monitoring & Evaluation	Monitoring & Evaluation
									Quarterly Cash flow →						R800 000	N/A	R800 000		

UNIT: PUBLIC AMENITIES

IDP REF.	NATIONALKPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
PG 188 No. 5.2.2	**Basic Service Delivery & Infrastructure**	Public Amenities	26, 10, 17	Renovation of: 1.Bultfontein Community Hall. 2.Mzingisi Community Hall 3.Dengwane Community Hall 4. Sigoga Community Hall. Maphokong Preschool 2.Malubalube Preschool	Copy of specification and advert, letter of appointment of service provider, photos	Existing halls	Number of halls renovated	Number	R650,000.00	R650,000.00	053005 4610 000			CRR	To renovate four (4) community halls by 31 March 2014	Contracting of EPWP beneficiaries to conduct repairs	Renovations of 2 community halls	Renovations of 2 community halls	Renovation of 2 Preschools
									Quarterly Cash flow →						R650 000.00	N/A	R250 000	R200 000	R200 000
PG 188 No. 5.2.2	**Basic Service Delivery & Infrastructure**	Public Amenities	19	Renovations and maintenance of Coffee pots and Bus Rank	Copy of specification and advert, letter of appointment of service provider, photo	Existing Public toilets	Renovated coffee pots and toilets at set date	Date	R600 000.00	R600,000.00		803005 5750 059		CRR	To renovate and maintain of Coffee pot and Bus Rank toilets by 31 December 2013	Appoint service provider	Renovations of coffee pot and bus rank toilets and acquisitioning of four	N/A	N/A

				toilets, and acquisitioning of four (4) mobile toilets												(4) mobile toilets		
									Quarterly Cash flow →						R600 000.00	R50 000	R550 000	N/A	N/A
PG 189 No. 5.2.2		Public Amenities	19	Cleaning and maintenance of Matatiele Swimming pool	Monthly report	Existing swimming pool	Adequately maintained Pool	Maintained pool	R50 000	R50 000	053005 5170 000			CRR	Daily cleaning and maintenance of the swimming pool	Daily cleaning and maintenance of the swimming pool	Daily cleaning and maintenance of the swimming pool	Daily cleaning and maintenance of the swimming pool	Daily cleaning and maintenance of the swimming pool
									Quarterly Cash flow →						R50 000	R12 500	R12 500	R12 500	R12 500
PG 189 No. 5.2.2		Public Amenities	19	Renovation of tennis court (surfacing, marking and fencing	Specification, advert and report	Existing structure	Date of completion of renovations	Date	R150 000	R150 000		803005 5730 000		CRR	Renovation of tennis court by 31 December 2013	N/A	N/A	Appointment of service provider	Renovation of tennis court by 31 December 2013
									Quarterly Cash flow →						R150 000	N/A	N/A	N/A	R150 000
PG 189 No. 5.2.2	**Financial Viability**	Revenue collection	1, 19, 20 & 26	Revenue collection for sport fields and hall hire	Bookings and receipts	Bookings	Generated income	Amount generated					R193 323		Hire Municipal Sport fields and halls	Hire Municipal Sport fields and halls	Hire Municipal Sport fields and halls	Hire Municipal Sport fields and halls	Hire Municipal Sport fields and halls
									Quarterly Cash flow →						R193 323	R48330.75	R48330.75	R48330.75	R48330.75

IDP REF.	NATIONALKPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
PG 188 No. 5.2.2	**Basic Service Delivery & Infrastructure**	Public Amenities	19	Construction of Indoor Sports Centre	Completed Indoor Sports Centre	No Indoor Sports Centre			R1 000,000.00	R650,000.00	8030055730 003			CRR	Phase 1: **<u>Studies:</u>** Development of an Indoor Sports Centre	Appointment of Service Provider for EIA and Feasibility	Completion of Studies: /EIA and Feasibility Study	Appointment of Service Provider and Construction of the indoor sports centre	Completion of the Indoor sports centre
									Quarterly Cash flow →						R650 000.00	N/A	R250 000	R200 000	R200 000

IDP REF.	NATIONALKPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
PG 190 No. 5.2.2	**Basic Service Delivery & Infrastructure**	Public Safety	All	Disaster, Fire & Rescue	Incident Reports	Providing services to community – awareness campaigns	Number of awareness campaigns	Number	N/A	N/A	N/A	N/A	N/A	N/A	8 Fire and rescue campaigns by 30 June 2014	2 awareness campaigns	2 awareness campaigns	2 awareness campaigns	2 awareness campaigns
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A
PG 190 No. 5.2.2	**Basic Service Delivery & Infrastructure**	Public Safety	All	**Testing Station** Driver/learner licenses - M/vehicle testing	E-natis reports	4000	Number of persons/ vehicles tested	Number	N/A	N/A	N/A	N/A	R1 872 000		To test 4500 people and vehicles for licenses	1125 people and vehicles tested	1125 people and vehicles tested	1125 people and vehicles tested	1125 people and vehicles tested
									Quarterly Cash flow →						R1 872 000	R468 000	R468 000	R468 000	R468 000
PG 190 No. 5.2.2	**Basic Service Delivery &**	Public Safety	All	**Testing Station** - Licensing	E- natis reports	3000	Number of vehicles licensed	Number	N/A	N/A	N/A	N/A	R832 000		To have 3200 vehicles licensed by 30 June 2014	800 vehicles licensed	800 vehicles licensed	800 vehicles licensed	800 vehicles licensed
									Quarterly Cash flow →										

IDP REF.	NATIONALKPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
PG 189 No. 5.2.2	**Basic Service Delivery & Infrastructure**	Public Safety	19	Surfacing of Grade A testing ground	Certificate of completion, photos of testing ground	Grade B testing	Date of completion of testing ground	Date	R1500 000	R1,500,000		80 30 74 5750 065		CRR	Complete surfacing of Grade A testing ground by 31/12/2013.	Appoint service provider	Surfacing of Grade A testing Area completed by 31 Dec 13	Monitoring & Evaluation	Monitoring & Evaluation
									Quarterly Cash flow →						R1 500 000	N/A	R1 500 000	N/A	N/A
PG 190 No. 5.2.2	**Basic Service Delivery & Infrastructure**	Public Safety	All	Purchase of new traffic vehicles	Updated fixed asset register	3 traffic vehicles in poor condition	Number of traffic vehicles purchased	Number	R1 000 000	R1, 000 ,000 .		80 30 74 5750 066		CRR	Purchase of 3 new traffic vehicles by 31/12/2013	Appoint service provider	3 Traffic vehicles purchased and operational	Monitoring & Evaluation	Monitoring & Evaluation
									Quarterly Cash flow →						R1 000 000	R1m	R1m	N/A	N/A
PG 190 No. 5.2.2	**basic Service Delivery & Infrastructure**	Public Safety	All	Purchase rescue equipment	Updated fixed asset register	Amkus Rescue cutter and spreader	Date of acquisition of rescue equipment	Date	R100 000	R100 000		80 30 74 5750 064			Purchase rescue equipment by 30/09/2013	Rescue equipment purchased: 30/09/2013	N/A	N/A	N/A
									Quarterly Cash flow →						R100 000	R100 000	N/A	N/A	N/A

IDP REF.	NATIONALKPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
PG 190 No. 5.2.2	**basic Service Delivery & Infrastructure**	Public Safety	All	**NREP/ NDOT**	Provincial reports	8600 vehicles stopped	Number of vehicles stopped	Number	N/A	N/A	N/A	N/A	N/A	N/A	To stop 8600 cars by 30 June 2014	2150 cars stopped	2150 cars stopped	2150 cars stopped	2150 cars stopped
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
PG 190 No. 5.2.2	**Revenue Collection & Budget Management**	Public Safety	All	**Revenue Collection** Fines- Stock pound- Vehicle pound	BTO finance report/ Court Control documents	120 000 40 000	Amount of Revenue received	amount					R160 000		R120 000 R40 000	R30 000 R10 000	R30 000 R10 000	R30 000 R10 000	R30 000 R10 000
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A

PG 190 No. 5.2.2	**Basic Service Delivery & Infrastructure**	Public Safety	All	**Pounds** Vehicle- Stock-	Vehicle and Stock Registers	120 125	Number of vehicles/ stock impounded	Number	N/A	N/A	N/A	N/A	R160 000		To impound 120 vehicles and 125 stock	30 vehicles impounded 31 stock impounded	30 vehicles impounded 31 stock impounded	30 vehicles impounded 31 stock impounded	30 vehicles impounded 31 stock impounded
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A
PG 190 No. 5.2.2	**Basic Service Delivery & Infrastructure**	Public Safety	All	**Fines** Sect 56/341-	Court Control Documents	3600	Number of sect 56 & 341 issued	Number	N/A	N/A	N/A	N/A			To issue 4000 sect 56 and 341 fines by 30 June 2014	1000 fines issued	1000 fines issued	1000 fines issued	1000 fines issued
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A

4.3. CORPORATE SERVICES DEPARTMENT

GOVERNANCE

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL [illegible]	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
		Corporate Governance Resources	N/A	Development of the OHS Plan and policy	Regular progress reports, OHS plan and policy	The OHS reps elected and trained	Date of Completion	Date	R1 100 000	R1 1 00 00	05 25 45 5190 000	N/A	N/A	Operating Budget	To have a completed and approved OHS Plan and policy by 31 Dec 2013	Consolidation of the draft OHS Plan	OHS Plan and policy approved by the council by 31 Dec 2013	NA	N/A
									Quarterly Cash flow →						R1 1 00 00	R550 000	R550 000	NA	N/A
	Municipal Transformation and Institutional development	Corporate Governance	N/A	ICT Turnaround Programme	ICT Audit report, Terms of reference and Letter of appointment for the ICT contractor	Audit of the ICT hardware and software is underway	Date	Date	R600 000	R600 000		80 25 30 5750 004		Operating Budget	By 30 June 2014 to have appointed an ICT Contractor for installation of the ICT Infrastructure	Preparation of terms of reference and advertisement	Appointment of the Contractor and commencement of the project	Roll out of the ICT Infrastructure Installation	Roll out of the ICT Infrastructure Installation
									Quarterly Cash flow →						R600 000	R10 000	R200 000	R300 00	R90 000

		Corporate Governance		Document management system (DMS)	Letter of appointed for service provider and MOU with metro file	Electronic document management system installed by November 2011	Operational DMS by set date	Date	R350 000	R350 000		80 25 45 5750 005	N/A	CRR	To have a fully fledged both manual and electronic document management system operational by 30 June 2014	Preparation of terms of reference and advertisement by 30 Sept 2013	Appointment of the service provider and commencement of the project by 31 Dec 2013	Roll out of the DMS project	Roll out of the DMS and project completed and operational by 30 June 2014
									Quarterly Cash flow →						R350 000	N/A	N/A	R200 000	R150 000

PG196 No. 5.2.3		Corporate Governance	N/A	Preparation of HR Policies	Draft and adopted policies	There are policies	Number of policies to be developed and completed	Number	N/A	N/A	N/A	N/A	N/A	N/A	To have 26 HR policies completed and adopted by 30 June 2014	Drafting of 26 policies	Consultation on draft policies	Consultation on draft policies	Considering and approval of all 26 policies
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A
		Corporate Governance		Municipal Governance framework	Copies of delegation framework and term of reference for committees.	Delegation framework in place	Number of terms of reference; Number of copies of framework	Number	N/A	N/A	N/A	N/A	N/A	N/A	To have 1 copy of the delegation framework and a set of 10 terms of reference of committees by Dec 2013	Review of delegation framework and drafting of terms and reference for various committees	Delegation framework reviewed and 10 terms of reference of committees available	N/A	N/A

UNIT: HUMAN RESOURCES

IDP REF.	NATIONALKPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14	PROJECT	OPEX	CAPEX	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
PG194 No. 5.2.3	Municipal Transformation and Institutional	Human Resources	N/A	Development, training	Attendance register, training certificates	Work Skills Plan is currently developed	Number of Training Courses to be offered	Number	R645,000	R645,000	05 25 35 5470 000			OPERATNG BUDGET	To roll out 20 training courses for both councilors and employees by 30 June 2014	5 training Courses	5 training Courses	5 training Courses	5 training Courses
									Quarterly Cash flow →						R645 000	R161 250	R161 250	R161 250	R161 250
PG194 No. 5.2.3	Municipal Transformation and Institutional	Human Resources	N/A	Safety Day	Invitation to other stakeholders, attendance register and presentations	OHS Consultant is currently on Site	Number of Safety Days held	Number	R250 000.00	R50 000	052535519			Operating	Host two (2) Safety Days by 30 June 2014	N/A	1 Safety day conducted	N/A	Safety day conducted
									Quarterly Cash flow →							N/A	R25 000	N/A	R25 000
PG194 No. 5.2.3	Municipal Transformation and Institutional	Human Resources	N/A	Compilation of Human Resource Plan	Minutes of meetings, council resolution,	Guide from Local Government	Date Human Resource Plan is adopted	Date	R250 000.00	R50 000.00	052535 5400			Operating Budget	To have compiled a Human Resource Plan by 31 December 2013	Prepare the final draft for submission to the Council	Approval by the Council	N/A	N/A
									Quarterly Cash flow →							N/A	N/A	N/A	N/A

PG195 No. 5.2.3		Human Resources	N/A	Annual Employment Equity Plan (EEP) review	Invitation letter, Attendance register and the Plan	Current EE Plan to be reviewed	Date of review	Date	R250 000.00	R 50,000.00	052535519000			Operating Budget	To have an annual EE Plan reviewed by 31 Dec 2013	Preparation of the draft EE Plan	Reviewed and approved EE Plan	N/A	N/A
									Quarterly Cash flow →							R25 000	R25 000	N/A	N/A
PG195 No. 5.2.3		Human Resources	N/A	Establishment of Employee Assistance and Wellness Programme (EAWP)	Identification of physical infrastructure building or renovations, purchase of furniture, equipment and material	Land/ Old Sites	Date of the building or renovation physical infrastructure and operationalisation	Date	R800,000.00					Operating Budget	To build or renovate physical infrastructure and operationalisation of the EAWP Centre by 30 June 2014	Identification of a site and preparation of building renovations specifications	Appointment of the Contractor contraction of building	Purchase of furniture and equipment	Launch and opening of the EAWP Centre
									Quarterly Cash flow →							R50 000	R350 000	R200 000	R200 000
PG195 No. 5.2.3	**Municipal Transformation and Institutional**	Human Resources	N/A	Wellness Day	Attendance register and invitation Letter	Proposal made to council	Number of Wellness Days held	Number	R250 000.00	R200,000.00	052535			Operating	Conduct two (2) Wellness Days by 30 June 2014	Appointment of the service provider	1 Wellness Day held	Appointment of the service provider	1 Wellness Day held
									Quarterly Cash flow →							R20 000	R80 000	R20 000	R80 000
PG195 No. 5.2.3		Human Resources	N/A	Organogramm review and Work Study	Reviewed Organogramme and work study report	Organogramme in place	Reviewed Organogramme and work study at set date	Date	R250 000.00	R50,000.00	052355190000				Organogramm review and work study completed by 30 June 2014	N/A	N/A	Review organogramme and preparation of the work study report: 31 March 2014	Approval of Reviewed organogramme and work study: 30 June 2014
									Quarterly Cash flow →							N/A	N/A	R25 000	R25 000

PG195 No. 5.2.3		Human Resources	N/A	Development and workshop of Funeral Policy	Minutes of meetings, Attendance register, council resolution	Draft Funeral Policy available	Developed policy at set date	Date	R250 000.00	R100 000	0525355190000				Develop an in house funeral policy by 30 September 2013 and bereavement arrangement by 30 June 2014	Policy approved and Bereavement arrangements by 30 September 2013	Bereavement arrangements	Bereavement arrangements	Bereavement arrangements
									Quarterly Cash flow →							R25 000	R25 000	R25 000	R25 000

PG196 No. 5.2.3	**Basic Service Delivery and infrastructure**			Staff recognition awards	Employees identified for receiving awards	Long Service awards in place	Number of employees receiving awards	Number	R300 000	R300 000	05 25 35 5410 000				To have recognition awards ceremony in Nov 2013	Preparation for the awards ceremony	Recognition awards ceremony	N/A	N/A
									Quarterly Cash flow →							R100 000	R250 000	N/A	N/A

COUNCIL SUPPORT UNIT																				
IDP REF.	NATIONALKPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
		Council Support		Purchasing of cars	Purchase Invoices or Proof of payment and asset register	Cars available but not in line with upper limits	Number of cars Purchased	Number	R1 210 000.00	R1 210 000.00	052025 5120 000	801005 5710 000 & 801005 5720 000			To purchase cars for the Mayor and the Speaker by 31 December 2013	Preparation of speciation and advertisement	Purchase and delivery of the Cars	N/A	N/A
									Quarterly Cash flow →						R1210 000.00	R10 000	R1200 000		
		Council Support		Office furniture	Purchase Invoices or Proof of payment and asset register	Dilapidated furniture available	Purchased furniture by the said date	Date	R100 000	R100 000		80 25 41 5750 013			To Purchase furniture for the Mayor and Speaker by 30 June 2014	N/A	N/A	Preparation of speciation and advertisement	Purchase and delivery of the new furniture and Disposal
									Quarterly Cash flow →										
		Council Support		Preparation of Council Support Services	Draft and adopted policies	2 Draft policies	Number of policies to be developed	Number	N/A	N/A	N/A	N/A	N/A	N/A	To have 5 Council support policies	Drafting of 5 policies	Consultation on draft policies	Consultation on draft policies	Considering and approval of all 5 policies

				Policies			and completed							completed and adopted by 30 June 2014				
	Council Support			Institution` building for the Ward participatory system	Capacity building, attendance Registers and information Packs	Ward Committees were trained	Number of ward Committees and ward clerks taken through institution building	Number	R1 550 000	R350 000	05 20 10 4980 000				To Capacitate and empower ward committees and ward Clerks on governance and management of the municipality by 30 March 2014	Preparation of the terms of reference and advertisement. Appointment of the service Provider	Capacitate and empower ward committees and ward Clerks	Capacitate and empower ward committees and ward Clerks	N/A
									Quarterly Cash flow →						R10 000	R170 000	R170 000	N/A
		Council Support		Extension of the Public Participation program.	Ward Meetings Attendance registers and minutes. A list of members of the ward participation forum.	Municipal Public participation Forum is in place. Ward Committees are in place.	Number of wards profiled	Number	R1 500 000	R200 000	05100 5306 000				Ward Public Participation For a established in all 26 wards by 30 June 2014	Preparation of terms of Reference and processing thereof until adoption by Council.	Launch of the Public Participation Fora in 9 wards	Launch of the Public Participation Fora in 9 wards	Launch of the Public Participation Fora in 8 wards
									Quarterly Cash flow →							R70 000	R70 000	R60 000

LEGAL SERVICES

IDP REF.	NATIONALKPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
		LEGAL SERVICES		Review and Formulation of By- Laws	Minutes and resolution of Council	Outdated and Non-existent by-law	Number of by- laws formulated and reviewed	Number	N/A	N/A	N/A	N/A	N/A	N/A	20 By-laws reviewed and formulated by 30 June 2014	Approval of review and formulation of 20 by- laws by Council	20 draft by – laws Adopted by Council	Public consultation and public participation on draft by – laws	20 by- laws adopted by the Council
									Quarterly Cash flow →										
		LEGAL SERVICES		Contract Drafting	Copies of service level agreements and contracts	Backlog on service level agreements(SLA) / Contracts			N/A	N/A	N/A	N/A	N/A	N/A	20 SLA`s / contracts done by 30 June 2014	5 SLA`s / Contracts done	5 SLA`s / Contracts done	5 SLA`s / Contracts done	5 SLA`s / Contracts done

									Quarterly Cash flow →							
		LEGAL SERVICES		Municipal Property registration and Ownership Verification	Copies of title deeds and other forms of proof of ownership	Title deeds available for urban but not for rural areas – offices	Number of Municipal properties registered and verified.	Number		R150 000	Land Audit				100 Municipal properties to have their ownership and registration confirmed.	Preparation of terms of Reference for a service provider and advertisement thereof. Appointment of a service provider.	Implementation of the Project.	Implementation of the Project.	Implementation and closure of the Project for 2013/2014 financial year.
									Quarterly Cash flow →							R40 000	R40 000	R60 000	R60 000
		LEGAL SERVICES		Preparation of Legal Services Policies	Draft and adopted policies	There is legislation governing legal services	Number of policies to be developed and completed	Number	N/A	N/A	N/A	N/A	N/A	N/A	To have 3 Legal Services policies completed and adopted by 30 March 2014	Drafting of 3 policies	Consultation on draft policies	Considering and approval of all 3 policies	

Administration Support Programme Number 05																				
IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
	Institutional Development & Transformation	Administration Support	1,19,26	Improve security at the Municipal buildings	Security System Appointment of service provider	Inadequate alarm system and no metal detectors	Installed security and functioning devices by 30/06/14	Date	R200,000.00	R200,000.00		80 25 30 5730 000			Install security and functioning devices by 30/06/14	N/A	SCM Process	Service provider appointed	Acquisition of equipment by 30/06/14
									Quarterly Cash flow →						200 000.00	N/A	N/A	N/A	200 000.00
	Institutional Development & Transformation	Administration Support	1,19,26	Centralize Telephone System	Invoice and order	Control of the telephone system is not centralized	Centralized Telephone System by 30/06/14	Date	R150,000.00	R150,000.00		80 25 30 5740 000			Centralize Telephone System by 30/06/14	N/A	N/A	Order issued to Telkom	Telephone System is Centralized by 30/06/14
									Quarterly Cash flow →						150 000.00	N/A	N/A	150 000.00	N/A
	Institutional Development & Transformation	Administration Support	1,19,26	Upgrade the IT Infrastructure	Order issued and Invoice	Outdated IT Infrastructure	Installed updated IT infrastructure by 30/06/14	Date	R600,000.00	R600,000.00		80 25 30 5750 004			New IT infrastructure installed by 30/06/13	N/A	N/A	Order issued	Upgraded IT infrastructure installed

									Quarterly Cash flow →							N/A	N/A	500 000.00	100 000.00
	Institutional Development & Transformation	Registry and achiving	n/a	Creation of a Dual System of records Management	Attendance register/program/invitation memos	Approved Information Management Policy and Records Handbook	Number of Workshops held by set dates	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	4 Quarterly Workshops on Records and Information management System	1 workshop before end 30/09/13	1 Workshop before end 31/12/13	1 workshop before end 31/03/14	1 workshop before end 30/06/14
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
	Institutional Development & Transformation	Good governance	n/a	Ensuring regular and effective communication	Attendance registers/program/minutes of meetings	12 meetings	Number of Departmental Meetings by set dates	Number Dates	N/A	N/A	N/A	N/A	N/A	N/A	4 quarterly departmental meetings	1 meeting before end 30/09/13	1 meeting before end 31/12/13	1 meeting before end 31/03/14	1 meeting before end 30/06/14
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
	Institutional Development & Transformation	Administration	n/a	To keep the Municipal buildings in a serviceable condition	12 inspection sheets, 4 Reports on inspections of conditions, Photo	Existing buildings	Number of Inspections and number of reports by set date	Number and Date	550 000.00	550 000.00	0525304610000	N/A	N/A	OWN	12 Inspections on municipal buildings condition and 4 Quarterly reports on their condition by 30/06/14	3 inspections and 1 report 30/09/13	3 inspections and 1 report 31/12/13	3 inspections and 1 report 30/03/14	3 inspections and 1 report 30/06/13
									Quarterly Cash flow						550 000.00	137 500.00	137 500.00	137 500.00	137 500.00
	Institutional Development & Transformation	Administration	n/a	Cleaning of Offices And Messenger Services	12 Reports	Office space and General assistance, Municipal Messenger drivers	Number of Cleanings and Messenger services report	Number	N/A	N/A	N/A	N/A	N/A	N/A	12 Monthly report on Cleaning and Messenger services	3 reports	3 reports	3 reports	3 reports

									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
	Institutional Development & Transformation	Administration	n/a	Training of sign language	Attendance Register	Municipal Staff members with no sign language skill	Number of staff members trained on sign language	Number and Date	645 000.00	20 000.00	052535547000			own	Train 5 employees in sign language by 30/06/14	N/A	N/A	Service Provider appointed by 30/03/14	Training held by 30/06/14
									Quarterly Cash flow							N/A	N/A	N/A	20 000.00
	Institutional Development & Transformation	Administration	n/a	Ensuring that telecommunication of the Municipality is controlled from on central place	12 report on telecommunication, Attendance register	Telecommunication Policy	Number of Reports on Telecommunication by municipal staff and a Training on Telecommunication Policy	Number of report /Works attendance register	N/A	N/A	N/A	N/A	N/A	N/A	12 Monthly reports	3 reports	3 reports 1 workshop on telecommunication Policy by 31/12/14	3 reports	3 reports
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
	Institutional Development & Transformation	Administration	n/a	Review policies	Council Resolution	Current Dress Code Policy; and Records And Information management Policy	Reviewed policies by 30/06/2013	Reviewed policies and Date	N/A	N/A	N/A	N/A	N/A	N/A	Review the Dress Code; and Record and Information management Policies by 30/06/14	N/A	N/A	Workshops held by 30/03/14	Policies adopted bu council before end 30/06/014
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
	Institutional Development & Transformation	Administration	n/a	Ensuring efficient functioning of the Council and Committees	Minutes, attendance registers, Council Resolution list, advertisements/Public	Standing rules of orders	Number of Public Notices of Council Meeting; Minutes of all council and committee	Reports on schedules, date and Minutes	N/A	N/A	N/A	N/A	N/A	N/A	Publicizing of all Council Meetings	all council meeting	All council meetings	All council meeting	All council meeting
															Recording of Minutes available within 1	1 week after each meeting	1 week after each meeting	1 week after each meeting	1 week after each meeting

					Notices, calendar of Council and Committee Meetings		meetings; resolutions; schedule of setting of meetings								week of the Meeting				
															Resolution Captured after every council meeting	1 week after each meeting	1 week after each meeting	1 week after each meeting	1 week after each meeting
															Schedule of Sitting of meetings	1 report on setting of meetings	1 report on setting of meetings	1 report on setting of meetings	1 report on setting of meetings - Adoption of 2014/2015 Calender of Meeting
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A

4.4. ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT

UNIT: LOCAL ECONOMIC DEVELOPMENT

IDP REF.	NATIONALKPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ACTUAL BUDGET 2013/14 FY PROJECT TOTAL COST ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 203	Local Economic Development	LED - TOURISM	all	Destination Marketing - Music Festival (ECPTB & MDTP)	Minutes/Close out report	1 Music Festival held in Dec 2012	Date of the music festival hosted	Date	**R1 500 000**	**850 000**	053520530600 0	N/A	N/A	CRR	Music Festival hosted by 31 December 2013	Service provider appointed	Matat Music Festival hosted	Close out report submitted	N/A
									Quarterly Cash flow →						**850 000 00**	300 000	550 000	Nil	Nil
Page 20	Local Economic Development	LED - TOURISM	all	Destination Marketing - Support to Matatiele Fees	Close out Report	Matatiele Fees held in Oct 2013	Date Fees is hosted	Date	**R1 500 000**	300 000	053520530600 0	N/A	N/A		Fees held by 31 October 2013	Preparatory meeting for hosting the Fees held	Matatiele Fees hosted	Close out report submitted	N/A
									Quarterly Cash flow →						**300 000 00**	200 000 00	100 000 00	Nil	Nil

IDP REF.	NATIONALKPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ACTUAL BUDGET 2013/14 FY PROJECT TOTAL COST ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 203	Local Economic Development	LED- TOURISM	all	Tourism Development - awareness campaigns	Report / minutes	Awareness campaign held in 2012/13 financial year	Number of campaigns held	Date	**R80 000**	R8000	053520519000 0	N/A	N/A	CRR	Two Tourism awareness campaigns held by 30 June 2014	Preparation of awareness campaign material	1 awareness campaign held	Preparation of awareness campaign material	1 awareness campaign held
									Quarterly Cash flow →						**80 000**	2 000	2 000	2 000	2 000
Page 203	Local Economic Development	LED - SMME SUPPORT	all	Processing of Business licenses within 21 days	Signed application forms, payment receipts	Existing data for operating businesses	Turnaround time for processing business licenses	Turnaround time	N/A	N/A	N/A	N/A	N/A	N/A	Issuing of Business licenses within 21 days	Issuing of Business licenses within 21 days	Issuing of Business licenses within 21 days	Issuing of Business licenses within 21 days	Issuing of Business licenses within 21 days
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 203	Good Governance	LED – stakeholder relations		Functional LED Forum /LAT	Minutes/ Attendance register	Local Action Team meetings held in 2013	Number of LAT meetings held	Number	**R250 000**	R10 000.00	0535355190000			Operational Budget	4 LAT meetings to be held by 30 June 2014	1 Meeting held	1 Meeting held	1 Meeting held	1 Meeting held
									Quarterly Cash flow →						**10 000**	2 500	5000	7 500	10 000
Page 204	Local Economic Development	LED - SMME support agriculture		To establish a regional Milling plant and grain storage facility	Minutes of meetings/Attendance register	Milling Machinery bought for local cooperatives	Date fund is located for milling facility	Date	**R1 345 000**	R50 000 00	0535205306000			Operational Budget	Funding for Milling facility by 30 June 2014	Land identified for Milling Facility by 30/09/13	Business plan lodged into funding institutions IDC,DBSA by 31/12/13	Cooperatives trained in value addition by 31/31/14	Funding for Milling facility located by 30/06/14
									Quarterly Cash flow →						50 000	N/A	R10 000	40 000	N/A
Page 204	Local Economic Development	LED SMME SUPPORT		SMME Support /Skills development	Report/ Attendance register	Two cooperatives trained in financial manage	Number of Cooperatives trained by Set Date	Number	**1500 000**	100 000	0535205306000			Operational Budget	28 Cooperatives trained in Financial Management , Marketin	7 cooperative trained in basic Financial Management,	7 cooperative trained in basic Financial Management, Marketing	7 cooperative trained in basic Financial Management,	7 cooperative trained in basic Financial Management,

															g and Bookkeeping	Marketing and bookkeeping	and bookkeeping	Marketing and bookkeeping	Marketing and bookkeeping
						ment and bookkeeping													
									Quarterly Cash flow →						**100 000**	25 000	R50 000	R75 000 00	R100 000
IDP REF.	**NATIONAL KPA**	**DEPARTMENTAL PROGRAMME**	**WARD**	**PROJECT DESCRIPTION**	**MEANS OF VERIFICATION**	**BASELINE**	**KPI**	**UNIT OF MEASURE**	**ANNUAL BUDGET INFORMATION**						**PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER**				
									ACTUAL BUDGET 2013/14 FY	**PROJECT TOTAL**	**OPEX VOTE**	**CAPEX VOTE**	**REV.**	**SOURCE**	**ANNUAL TARGET**	**Q1**	**Q2**	**Q3**	**Q4**
Page 204	Local Economic Development	LED – SMME support		SMME Support/ Skills Development for Contractors	Reports	Registered contractor in various sectors of economy	Number of workshops by set date	Number Date	**R250 000**	R8000	0535355190000			Operational Budget	4 workshops for emerging contractors held	Information sharing day in Business Development and Financial Management	CIDB grading workshop.	Workshop in filling of tender documents	Workshop in mentoring on Supply Chain Management processes
									Quarterly Cash flow →						8 000	2 000	4 000	6 000	8 000
Page 244	Local economic development	Led - destination marketing		LED Summit	Final report /minutes	Initiative of anchor projects in place	Date Led summit is held	Date	*1500 000*		*053520530600*0			Operational Budget	LED Summit held by 31 December 2013	Preparatory meeting held: 30 Sept 2013	LED Summit held by 31 December 2013	Final Report submitted by 31 March 2014	N/A

									Quarterly Cash flow →			250 000 00	R10 000 00	250 000 00	Nil	Nil
	Local Economic Development	LED – Tourism		Tourism Master Plan	Final Report /Minutes	Tourism amenities in place	Date at which Tourism sector plan is developed	Date	*R250 000*	*R230 000*	*053535519000*0	Operational Budget	Tourism sector plan in place by 30 June 2014	Advert issued by 30 Sept 2013	Consultant appointed by 31 Dec 2013	Draft Tourism plan submitted by 31 Mar 2014	Final Tourism sector plan document submitted by 30 June 2014
									Quarterly Cash flow				230 000	R6000 00	Nil	156 000	230 000
Page 204	Local Economic Development	LED – SMME Support Agriculture	Ward 22	Epiphany Piggery project	Reports/Minutes on meetings	Piggery Infrastructure in place	Date which business plan and cooperative training is undertaken	Date	*R80 000*	*R72 000.00*	*053520519000*0		Business Plan Prepared and Cooperative Training undertaken by 30 June 2014	Advert issued for both Business plan and Cooperative Training by 30 Sept 2013	Service Providers appointed for Business Plan and Training of coop members by 31 Dec 2013	Draft Business Plan in place ,and phase one training of cooperative done by 31 Mar 2014	Final document of Business plan submitted and cooperatives trained in both Basic Financial Management and Bookkeeping by 30 June 2014
									Quarterly Cash flow				50 000	6000	Nil	20 000	50 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 204	Spatial Rationale	SDF-FUTURE SPATIAL PLANNING	All	SDF Reviewal	Minutes of Exco / Council Meeting when adoption occurred	2010 SDF	Reviewed SDF by at set date	Date	***450 000***	***450 000***	*05 35 36 5530 000*			CRR	Reviewed SDF by 30 June 2014	Advertise and appoint service provider by 30 Sept 2013	Situation Analysis by 31 Dec 2013	Draft SDF by 31 Mar 2014	Reviewed SDF by 30 June 2014
									Quarterly Cash flow →						***450 000***	15 000	45 000	400 000	450 000
Page 246	Spatial Rationale	SDF-FUTURE SPATIAL PLANNING		Ongeluk ‘s Neck Precinct Plan	Minutes of EXCO / Council Meeting when adoption occurred	Nil	Approved Ongeluk ‘s Neck Precinct Plan at set date	Date	***350 000***	350 000	05 35 10 5190 000				Approved Ongeluk ‘s Neck Precinct Plan by 30 June 2014	Advertise and service provider by 30 Sept 2013	Situation Analysis by 31 Dec 2013	Draft Precinct Plan by 31 Mar 2014	Approved Ongeluk ‘s Neck Precinct Plan by 30 June 2014
									Quarterly Cash flow →						350 000	15 000	100 000	245 000	350 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 246	Spatial Rationale	LAND USE MANAGEMENT	1	Maluti Land Tenure Upgrade	Confirmation of Opened Township register	Maluti township	Established township by set date	Date	***R992 480***	***R200 000***	*0535104980 002*			*CRR*	Township established by 30/06/14	N/A	Maluti Land donation to the Province	Maluti Land donation to the Province	Township established and Township Register open by 30 June 2014
									Quarterly Cash flow						***R200 000***	NIL	NIL	NIL	200 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 246	Spatial Rationale	LAND USE MANAGEMENT	All	Assessing of rezoning and Special Consent Applications	Register of approved applications	90 Days	Turnaround time for approval	Turnaround time			Operational				Approved rezoning, and special consents applications within 60 days	Approved rezoning, and special consents applications within 60 days	Approved rezoning, and special consents applications within 60 days	Approved rezoning, and special consents applications within 60 days	Approved rezoning, and special consents applications within 60 days
									Quarterly Cash flow →						Operational	Operational	Operational	Operational	Operational
Page 246	Spatial Rationale	LAND USE MANAGEMENT	All	Assessing of Subdivision Applications	Register of approved applications	90 Days	Turnaround time for approval	Turnaround time			*operational*				Approved subdivision applications within 60 days	Approved subdivision applications within 60 days	Approved subdivision applications within 60 days	Approved subdivision applications within 60 days	Approved subdivision applications within 60 days
									Quarterly Cash flow →						Operational	Operational	Operational	Operational	Operational

age 246	Spatial Rationale	LAND USE MANAGEMENT		Town Planning Scheme Review	Minutes of Council Meetings/Council Resolutions; Attendance Registers of Community Meetings	2004 Town planning Scheme	Reviewed Town Planning Scheme by set Date	Date	**R167 000.00**	**R58 995.00**	**053510 4980 061**			**Grant**	Review Town planning Scheme by 31 Dec 2013	Public Participation/ Community Meetings on Town Planning Scheme Adoption of Town Planning Scheme Review by 31 Dec 2013	N/A	N/A	N/A
									Quarterly Cash flow →						**R58 995.00**	R58 995.00	N/A	N/A	N/A
Page 246	Spatial Rationale	LAND USE MANGEEMNET	All	Formulation of Church Policy	Approved Church Policy	Nil	Church Policy adopted by 30/06/14	Date			Operational				Approved Church Policy by 30/06/2014	Consulted relevant stakeholders	Draft Policy tabled to Council	Consulted relevant stakeholders for final input	Approved Church Policy by 30/06/2014
									Quarterly Cash flow →						Operational	Operational	Operational	Operational	Operational

Page 246	Spatial Rationale	LAND USE MANGEEMNET	All	Control of illegal land uses	Register of compliance notices served	10 Days	Compliance notices served within one week of identification	Turnaround times for issuing of notices			Operational				Compliance notices served within one week of identification	Compliance notices served within one week of identification	Compliance notices served within one week of identification	Compliance notices served within one week of identification	Compliance notices served within one week of identification
									Quarterly Cash flow →						Operational	Operational	Operational	Operational	Operational
Page 246	Spatial Rationale	LAND ADMINISTRATION	All	Disposal of identified municipal sites	Signed offers to purchase	Nil	Disposed sites by date	Number	***100 200***	*100200*	*0535105530000*				Disposal of 60 identified municipal sites by June 2014	Determine market valuation for identifies sites	Disposal of 30 sites as per the Land Management Plan by June 2014	Determine market valuation for identifies sites	Disposal of 30 sites as per the Land Management Plan by June 2014`
									Quarterly Cash flow →						R100 200.00	R40 000	R50 000	R90 000	R100 200.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
N/A	Spatial Rationale	Building Control	1,20,26 & 19	Control of Building Plans	Register of building plans approved	28 days	Turn-around time for processing building plans	Turn-around time	N/A	N/A	N/A	N/A	N/A	N/A	Processed and approved complete building plans within 28 days for every quarter	Processing all building plans within 28 days of receipt for the quarter	Processing all building plans within 28 days of receipt for the quarter	Processing all building plans within 28 days of receipt for the quarter	Processing all building plans within 28 days of receipt for the quarter
									Quarterly Cash flow →						Operational	Operational	Operational	Operational	Operational
N/A	Spatial Rationale	Building control	1, 20, 26 & 19	Control of illegal building Structures	Register of compliance notices served	7 days	Compliance notices served within one week of identification	Date	N/A	N/A	N/A	N/A	N/A	N/A	Notices served to and enforcement of all illegal uses identified By June 2014	Serving of compliance notices identified in the quarter	Serving of compliance notices as identified in the quarter	Serving of compliance notices as identified in the quarter	Serving of compliance notices as identified in the quarter

									Quarterly Cash flow →						Operational	Operational	Operational	Operational	Operational
N/A	Spatial Rationale	Building Control	Ward 1, 26 and 20 & 19	Enforcement o NHBRC 7 Act)	Register of compliance notices served	10 Days	Turn-around time for serving notices	Turn-around time	**N/A**	**N/A**	**N/A**	**N/A**	**N/A**	**N/A**	Illegal structures identified and served with notices weekly	Illegal structures identified and served with notices weekly	Illegal structures identified and served with notices weekly	Illegal structures identified and served with notices weekly	Illegal structures identified and served with notices weekly
									Quarterly Cash flow						Operational	Operational	Operational	Operational	Operational

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION		BASELINE	KPI	UNIT OF MEASURE	ACTUAL BUDGET 2013/14 FY PROJECT TOTAL COST ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 205	Good Governance	LAND USE MANAGEMENT	All	Source Computer Aided Drafting	Invoice	No aided drafting	Purchased Computer Aided Drafting	Date	***330 000***	*80 000*		*8035205750020*		CRR	Computer Aided Drafting System sourced, installed and users trained by June 2014	Source Computer Aided Drafting Systems	System installed and users trained by 30 June 2014	N/A	N/A
									Quarterly Cash flow →							30 000	80 000		
Page 206	Good Governance	LAND USE MANAGEMENT	All	Source Development Application System	Invoice	No development Application System	Purchased Development Application System	Date	***330 000***	*200 000*		*8035205550020*		CRR	Sourced Development Application System by June 2014	Source Development application System	System installed and users trained by 30 June 2014	N/A	N/A
									Quarterly Cash flow →							150 000	200 000		

4.5. INFRASTRUCTURE SERVICES DEPARTMENT

UNIT/PROGRAMME: ELECTRICITY

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REVENUE	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 252	Basic Service Delivery	Electricity	20 & 24	Electrification of houses in Harry Gwala and Ramafole	Appointment Letter of the Service provider Close out Report by Consultants	No electrification	Number of Households connected to electricity	Number	10,000,000			8040405751006		DOE	Electrify 183 households Harry Gwala 400 for Ramafole by 30 June 2014	Appointment of consultants	Contractor on site	583 connections completed by 31 March 2014	Retention stage
									Quarterly Cash flow →							1 830 000	2 000 000	4 170 000	2 000 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 252	**Basic Service Delivery**	Electricity	19	Replace distribution system in Taylor and Williams streets	Pictures of a new distribution system	Existing distribution system obsolete	Date at which Electricity distribution system is replaced	Date	**500,000,**			80 40405751002		Equitable Share	Distribution System replaced by 30 June 2014	Designs completed	Ordering of material	Construction	Distribution system replaced and completed by 30 June 2014
									Quarterly Cash flow →							0.00	200 000	100 000	200 000
Page 252	**Basic Service Delivery**	Electricity	1	Expansion of Electricity License to Maluti	Application copy	Maluti licensed by Eskom	Approved license by set date	Date	**2,000**						License approved by 30 June 2014	Submission of application	Negotiations with NERSA	Negotiations with NERSA	Approval by NERSA by 30 June 2014
									Quarterly Cash flow →							500	500	500	500

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REVENUE	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 252	Basic Service Delivery	Electricity	20	Replace town 2 feeder cable	Pictures of the new feeder cable	Feeder cable defective	Date feeder cable is installed	Date	1 000 000	1 000 000		8040405751001		CRR	New feeder cable installed by 30 June 2014	Bid committees seated by 30 September 2013	Contractor appointed by 31 December 2013	Trenching completed by 31 March 2014	New feeder cable installed by 30 June 2014
									Quarterly Cash flow →							0.00	0.0	800 000	200 000
Page 252	Basic Service Delivery	Electricity	19	Tools and equipment	Payment certificates	Insufficient tools and equipment	Date Tools and equipment are procured	Date	200 000	200 000		8040405750096		Equitable Share	Tools and equipment procured by 30 June 2014	Drafting of specifications by 30 September 2013	Specification committee seated by 31 December 2013	Tenders awarded by 31 March 2014	Tools and equipment in place by 30 June 2014
									Quarterly Cash flow →							0.00	0.00	100 000	100 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 252	**Basic Service Delivery**	Electricity	19	Procurement of a cherry picker truck	Pictures of a new cherry picker truck and payment certificates	Existing cherry picker truck obsolete	Date cherry picker truck is purchased	Date	**600,000,**	600 000		8040405751004		Equitable Share	New cherry picker truck procured by 30 June 2014	Bid committees seated by 30 September 2013	Tender awarded by 31 December 2013	Truck delivered by 31 March 2014	Cherry picker installed by 30 June 2014
									Quarterly Cash flow →							0.00	0.0	550 000	50 000
Page 252	**Basic Service Delivery**	Electricity	19	Replace Ring Main Unit in Green Street	Pictures of ring main unit in Green Street and payment certificates	Ring main unit in a bad condition and unsafe	New Ring main unit in place by set date	Date	**250 000**	250 000		8040405751005		Equitable share	New ring main unit installed by 30 June 2014	Bid committees seated by 30 September 2013	Tender awarded by 31 December 2013	Manufacturing of equipment by 31 March 2014	New ring main unit installed by 30 June 2014
									Quarterly Cash flow →							0.00	0.00	0.00	250 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REVENUE	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 252	Basic Service Delivery	Electricity	19	Mountain View Ring feed	Pictures of the ring feed and payment certificates	Mountain View on radial feed	Installed ring feed by set date	Date	**750 000**	750 000		8040405751007		CRR	New ring feed installed by 30 June 2014	Application to DRPW (Roads) for crossing R56	Bid committees seated	Tender awarded	Ring feed installed by 30 June 2014
									Quarterly Cash flow →							0.00	0.0	200 000	550 000
Page 234	Basic Service Delivery	Electricity	20	Itsokolele Ring feed	Pictures of the ring feed and payment certificates	Itsokolele on radial feed	Installed ring feed by set date	Date	**850 000**	850 000		8040405751008		Equitable Share	New ring feed installed by 30 June 2014	Bid committees seated by 30 September 2013	Tender awarded by 31 December 2013	Cabling completed by 31 March 2014	Ring feed installed by 30 June 2014
									Quarterly Cash flow →							0.00	0.00	500 000	350 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ACTUAL BUDGET 2013/14 FY PROJECT TOTAL COST ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 252	**Basic Service Delivery**	Electricity	19 & 20	Maintenance of distribution system	Monthly reports	Continuous maintenance	Maintained distribution system by set date	Date	**400 000**	400 000	0540404660000			Equitable Share	Distribution system maintained by 30 June 2014	Continuous maintenance meters, transformers, cables and substations	Continuous maintenance meters, transformers, cables and substations	Continuous maintenance meters, transformers, cables and substations	Continuous maintenance meters, transformers, cables and substations
									Quarterly Cash flow →							125 000	125 000	125 000	130 000
Page 252	**Basic Service Delivery**	Electricity	19 & 20	Maintenance of streetlights	Monthly reports	Continuous maintenance	Maintained streetlights by set date	Date	**60 000**	60 000	0540404700000				Streetlights maintained by 30 June 2014	Continuous maintenance of streetlights	Continuous maintenance of streetlights	Continuous maintenance of streetlights	Continuous maintenance of streetlights
									Quarterly Cash flow →							20 000	20 000	20 000	20 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
OPERATIONS & MAINTENANCE																			
Page 252	**Basic Service Delivery**	Operations and Maintenance	01,26,19,20	Maluti, Cedarville & Matatiele internal roads, pothole and repairs.	Project reports and photos.	Damaged road	Number of m^2 maintained	m^2	**R550 000**	**000R550**	**0540105450000**			Equitable Share	Road maintenance of up to 5000m^2 by 30 June 2014.	1000m^2	1500m^2	1500m^2	1000m^2
									Quarterly Cash flow →						R 950,000.00	R 190,000.00	R 285,000.00	R 285,000.00	R 190,000.00
Page 252	**Basic Service Delivery**	Operations and Maintenance	01,26,19,20	New installation/upgrading of storm water systems drain in all 3 towns including portal culverts.	Minutes of meetings. Completion report .Photos	Insufficient storm water drainage	Meters of storm waters installed	Meters	**R 2 780 000**	**R350 000.00**		**8040105750021**		Eq. Share/CRR	200m of new storm water culverts installed by 30 June 2014	Bid committees seated	100m installed	Bid committees seated	100m installed
									Quarterly Cash flow →						R 350,000.00	R 5,000.00	R 170,000.00	R 5,000.00	R 170,000.00

Page 252	**Basic Service Delivery**	Operations and maintenance	01,26,19,20	Maintenance /replacement of existing storm water systems in all 3 towns.	Reports and photos.	Damaged storm water system	Meters of storm waters maintained	Meters	R2 000 000	R150 000	0540104690000			100m of maintenance of storm water systems completed by 30 June 2014.	Bid committees seated	50m	Bid committees seated	50m
									Quarterly Cash flow →					R 150,000.00	R5000.00	R 70,000.00	R5000.00	R 70,000.00
Page 252	**Basic Service Delivery**	Operations and maintenance	01,26,19,20	New tarred road verges and rehabilitation .	Photos and reports	Existing roads with no verges	m^2 of roads rehabilitated and tarred	m²	R 2 780 000	R500 000		8040105750021		7000m² of rehabilitation and new road verges tarred	2000m²	1500m²	1500m²	2000m²
									Quarterly Cash flow →					R 500,000.00	R 142,000.00	R 108,000.00	R108,000.00	R 142,000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 252	**Basic Service Delivery**	Operations and Maintenance	Ward 18	Sidakeni AR (18)	Minutes of meetings. Completion Cert. Project photos and Reports.	Damaged road	Kilometers of access road maintained	Km	R 2000 000	R500 000	0540104690000			Equitable Share	8 Km access road in Sidakeni maintained by 31 December 2014.	8km rip and re-compact completed	8km tipping and processing completed	N/A	N/A
									Quarterly Cash flow →						R 500,000.00	R250 000	R250 000		
Page 252	**Basic Service Delivery**	Operations and Maintenance	Ward 08	T69-Tshita AR(08	Minutes of meetings. Completion Cert. Project photos and Reports.	Damaged road	Kilometers of access road maintained	Km	R 2000 000	R500 000	0540104690000				8 Km access road in Tshita maintained by 31 March 2014.	N/A	8km rip and re-compact completed	8km tipping and processing completed	N/A
									Quarterly Cash flow →						R 500,000.00	N/A	R250 000	R250 000	

Page 252	**Basic Service Delivery**	Operations and Maintenance	Ward 13	Thaba-bosiu AR(13	Minutes of meetings. Completion Cert. Project photos and Reports.	Damaged road	8 Km in Thaba bosiu AR(13)	Km Date	R 2 000 000	R500 000	0540104690000			8 Km by 30 June 2014.	N/A	N/A	8km rip and re-compact completed	8km tipping and processing completed
									Quarterly Cash flow →					R 500,000.00	N/A	N/A	R250 000	R250 000
Page 252	**Basic Service Delivery**	Operations and Maintenance	Ward 09	New Resh(09	Minutes of meetings. Completion Cert. Project photos and Reports.	Damaged road	Kilometers of access road maintained	Km	R2000 000	R 500,000	0540104690000			6 Km of access road in New Resh Maintained by 30 June 2014.	N/A	N/A	6km rip and re-compact completed	6km tipping and processing completed
									Quarterly Cash flow →					R 500,000.00	N/A	N/A	R250 000	R250 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 252	**Basic Service Delivery**	Operations and Maintenance	01,26,19,20	Matatiele, Maluti and Cedarville Road Widening and new kerb installation.	Reports and photos.	No kerbing	meters of kerbing installed	Meters	R2 780 000	R 1 000 000		8040105750021		Eq. Share/CRR	3000m of kerbing installed by 30 June 2014.	900m	600m	600m	900m
									Quarterly Cash flow →						1 Million	R 299,700.00	R 200,300.00	R 200,300.00	R 299,700.00
Page 252	**Basic Service Delivery**	Operations and Maintenance	01,26,19,20	Matatiele,Maluti and Cedarville storm water facilities (cut off drains)	Reports and photos.	Ingress of storm water in our roads	Meters of storm water facilities maintained	Meters	R 2000 000	200 000	0540104690000			Equitable Share	4000m of storm water facilities maintained by 30 June 2014	1000m	1000m	1000m	1000m
									Quarterly Cash flow →						R 200,000.00	R 50,000.00	R 50,000.00	R 50,000.00	R 50,000.00

Page 252	**Basic Service Delivery**	Operations and maintenance	All Wards	Equipment (concrete breaker, tar cutter and concrete pipe cutter)	Assets Register, invoice and payment certificate.	No equipment	Purchased equipment by set date	Date	R 2 780 000	R180 000		8040105750021	Equitable Share	Concrete breaker, tar cutter and concrete pipe cutter purchased by 31 Dec 2014.	Bid committee seated	All Units purchased	N/A	N/A
									Quarterly Cash flow →					R 180,000.00	R 10,000.00	R 170,000.00	N/A	N/A

UNIT/PROGRAMME: PROJECT MANAGEMENT

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 235	Basic Service Delivery	PMU	ALL	Consolidated Infrastructure Plan	Copy of CIP. Council resolution	No CIP	Developed CIP by set date	Date	**R2 000 000**	R2000 000		**8040455791020**		MIG	CIP developed by 30 September 2013	Adoption of Draft CIP in place	N/A	N/A	N/A
									Quarterly Cash flow →						2 000 000	2 000 000	N/A	N/A	N/A
Page 235	Basic Service Delivery	PMU	5	Dalibhunga Community Facility	Appointment of Service providers Minutes of meetings. Completion Cert. Project photos	Project under construction	Square meters completed	Square meters	**R320 000**	R320 000		8040455790055			282 m2 community facility completed by 30 September 2013	Project completion	Retention	Retention	Retention
									Quarterly Cash flow →						320 000	320 000			

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 235	**Basic Service Delivery**	PMU	7	Pamlaville Community Facility	Appointment of Service providers Minutes of meetings. Completion Cert. Project photos	Project under construction	Square meters of community facility completed	Square meters	**R320 000**	R320 000		8040455790056		MIG	282 m2 completed by 30 September 2013	Project completion	Retention	Retention	Retention
									Quarterly Cash flow →						320 000.00	320 000	N/A	N/A	N/A
Page 235	**Basic Service Delivery**	PMU	16	Moaeneng Community Facility	Appointment of Service providers Completion Cert. Project photos	Project under construction	282m2 community facility completed	Number of square meters Date	R320 000	R320 000		8040455790059		MIG	282 m2 completed by 30 Septemper 2013	Project completion	Retention	Retention	Retention
									Quarterly Cash flow →						320 000	320 000	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 235	**Basic Service Delivery**	Project Management Unit	09	Luvuyo Siyabonga Novuka Community Facility	Appointment of Service providers Minutes of meetings. Completion Cert. Project photos	Project under construction	Number of square meters of community facility completed	Number	R320 000	R320 000		804045579005 7		MIG	282 m2 of community facility completed by 30 September 2013	Project completion	Retention	Retention	Retention
									Quarterly Cash flow →						R320 000	320 000	N/A	N/A	N/A
Page 235	**Basic Service Delivery**	Project Management Unit	24	Moriting Community Facility	Appointment of Service providers Minutes of meetings. Completion Cert. Project photos	Project under construction	Number of square meters of community facility completed	Number	R320 000	R320 000		804045579006 0		MIG	282 m2 completed by 30 September 2013	Project completion	Retention	Retention	Retention
									Quarterly Cash flow →						320 000	320 000	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 235	**Basic Service Delivery**	PMU	19	LED offices	Appointment of Service providers Minutes of meetings. Completion Cert. Project photos	No enough office space	Number of square meters completed	Number	**R3000 00**	R3000 000		80 35 20 5750 074		CRR	500M2 of offices completed by 30 December 2013	Brickwork ,roofing, plastering completed	Project completion	Retention	Retention
									Quarterly Cash flow →						3000 000	150 000	150 000	N/A	N/A
Page 208	**Basic Service Delivery**	PMU	19	Finance offices	Appointment of Service providers Minutes of meetings. Completion Cert. Project photos	No enough office space	Number of square meters completed	Number	5 000 000	5 000 000		80 20 10 5750 025		CRR	1120 M2 of Finance Offices completed by 30 December 2013	Brickwork, roofing, plastering completed	Project completion	Retention	Retention
									Quarterly Cash flow →						5 000 000	2 500 000	2 000 000	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 208	Basic Service Delivery	PMU	11	Thotaneng Access Road	Appointment of Service providers Minutes of meetings. Completion Cert. Project photos	Road inaccessible	Kilometers of access road completed	Kilometers	**Own plant**					CRR	4km access road completed by 30 June 2014	Designs completed	ROD in place and contractor appointed	4km clear and grub, roadbed preparation, tipping completed	Pipe laying ,Processing of wearing course, headwalls and road signs completed
									Quarterly Cash flow →										
Page 235	Basic Service Delivery	PMU	02	Nkululekweni Access Road	Appointment of Service providers Minutes of meetings. Completion Cert. Project photos	Road inaccessible	Kilometers of access road completed	Kilometers	**Own plant**						4km access road completed by 30 June 2014	Designs completed	ROD in place	4km clear and grub, roadbed preparation, tipping completed	Pipe laying ,Processing of wearing course, headwalls and road signs completed
									Quarterly Cash flow →										

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 235	**Basic Service Delivery**	PMU	7	Manzi Access Road	Minutes of meetings. Completion Cert. Project photos	Road is inaccessible	Kilometers of access roads completed	Kilometers	1 500 000	1500 000		804045790098		MIG	3km of access road completed by 30 June 2014	Designs completed	ROD in place and contractor appointed	3km clear and grub, roadbed preparation completed Processing, headwalls, signs completed	Project completion
									Quarterly Cash flow →						1 500 000	375 000	375 000	375 000	375 000
Page 235	**Basic Service Delivery**	PMU	05	Mnqayi Access Road	Minutes of meetings. Completion Cert. Project photos	Road is inaccessible	Kilometers of access roads completed	Kilometers	1500 000	1500 000		804045790097		MIG	3km of access road completed by 30 June 2014	Designs completed	ROD in place and contractor appointed	3km clear and grub, roadbed preparation completed Processing, headwalls, signs completed	Project completion
									Quarterly Cash flow →						2 500 000	625 000	625 000	625 000	625 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL [illegible]	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 235	**Basic Service Delivery**	Project Management Unit	05	Bethel Community Facility	Appointment of Service providers Minutes of meetings. Completion Cert. Project photos	No community facility in place	Square meters of community facility completed	Square meters	1500 000	1500 000		8040455790099		MIG	282m² community facility completed by 30 June 2014	Contractor appointed	Excavations, brickwork	Roofing, plastering and ,painting	Project completion
									Quarterly Cash flow →						1 500 000	375 000	375 000	375 000	375 000
Page 235	**Basic Service Delivery**	Project Management Unit	25	Khaue Community Facility	Appointment of Service providers Minutes of meetings. Completion Cert. Project photos	No community facility in place	Square meters of community facility completed	Square meters	1 500 000			8040455790100			282m² community facility completed by 30 June 2014	Contractor appointed	Excavations, brickwork	Roofing, plastering, painting	Project completion
									Quarterly Cash flow →						1 500 000	375 000	375 000	375 000	375 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 235	Basic Service Delivery	PMU	19	Council Chambers	Appointment of Service providers Minutes of meetings. Project photos	No enough office space	Design and implementation of 3230m2 council chambers	Number of square meters Date	15 000 000			8040455791022		CRR	3230 m2 offices completed by 30 June 2014	Designs completed	contractor appointed	Earthworks and foundations	3230 m2 offices completed
									Quarterly Cash flow →						15 000 000	1 500 000	2 500 000	5 500 000	5 500 000
Page 235	Basic Service Delivery	PMU	26	Co-operatives Training Centre	Appointment of Service providers. Minutes of meetings. Project photos.	No Centre for co-operatives	Date of completion	Date	**3 000 000**	3000 000		80 35 20 5750 075		CRR	Training centre completed by 30 June 2014	Designs completed	Bid committees seated	Contractor appointed	Excavations, brickworks completed
									Quarterly Cash flow →						3 000 000	350 000	500 000	750 000	850 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 208	Basic Service Delivery	PMU	13	Masopha Access Road	Appointment of Service providers Minutes of meetings. Completion Cert. Project photos	Road inaccessible	Kilometers of access road completed	Kilometers	**2 932 50.0**	2 932 50		804045791013		MIG	4km access road completed by 30 June 2014	Designs completed	ROD in place and contractor appointed	4km clear and grub, roadbed preparation, tipping completed	Pipe laying ,Processing of wearing course, headwalls and road signs completed
									Quarterly Cash flow →						2 932 500	146 625	293 250	1 869 469	623 156
Page 208	Basic Service Delivery	PMU	15	Paballong Access Road	Appointment of Service providers Minutes of meetings. Completion Cert. Project photos	Road inaccessible	Kilometers of access road completed	Kilometers	4 500 000	4 500 000		804045791012		MIG	4km access road completed by 30 June 2014	Designs completed	ROD in place and contractor appointed	4km clear and grub, roadbed preparation, tipping completed	Pipe laying ,Processing of wearing course, headwalls and road signs completed
									Quarterly Cash flow →						4 500 000	225 000	450 000	2 868 750	956 250

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 208	**Basic Service Delivery**	PMU	19	Cedarville Internal Streets	Appointment of Service providers Minutes of meetings. Completion Cert. Project photos	Road is a gravel	Kilometers of internal streets completed	Kilometers	**5 000 000**	5 000 000		8040455791011		MIG	3km of Cedarville internal streets completed by 30 June 2014	Designs in place	Bid committees seated	Contractor appointed	3km G7,G5,G2 and pipe completed
									Quarterly Cash flow →						5 000 000	250 000	300 000	600 000	1 200 000
Page 208	**Basic Service Delivery**	PMU	19	Matatiele Internal Streets(CBD)	Appointment of Service providers Minutes of meetings. Completion Cert. Project photos	Road is a gravel	Kilometers of internal streets completed	Kilometers	**3 000 000**	3 000 000		80 40 45 5790 048		MIG	3km Matatiele CBD internal streets completed by 30 June 2014	Designs in place	Bid committees seated	Contractor appointed	3km G7,G5,G2 and pipe completed
									Quarterly Cash flow →						3 000 000	250 000	300 000	600 000	1 200 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 209	**Basic Service Delivery**	Project Management Unit	20	Matatiele Internal Streets Phase 2 (Area C)	Appointment of Service providers Minutes of meetings. Completion Cert. Project photos	Road is a gravel	Kilometers of internal streets completed	Kilometers	3 400 000	3 400 000		8040455791010		MIG	3km of Matatiele internal streets completed by 30 June 2014	Designs in place	Bid committees seated	Contractor appointed	3km G7,G5,G2 and pipe completed
									Quarterly Cash flow →						3 400 000	250 000	300 000	650 000	1 200 000
Page 209	**Basic Service Delivery**	Project Management Unit	06	Mahangwe Sportsfield	Appointment of Service providers Minutes of meetings. Project photos	No sports field in place	Design and construction started by by 30 June 2014	Square meters	1 000 000	1 000 000		8040455791014		MIG	Construct Mahangwe Sportsfield by 30 June 2014	Designs in place	Bid committees seated	Contractor appointed	Earthworks
									Quarterly Cash flow →						1 000 000	80 000	120 000	250 000	550 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 209	**Basic Service Delivery**	Project Management Unit	14	Mahasheng bridge	Appointment of Service providers Minutes of meetings. Completion Cert. Project photos	No bridge in place	Completed bridge by set date	Date	1 500 000	1 500 000		804045791021		Equitable Share	Mahasheng bridge completed by 30 June 2014	Designs in place	ROD in place and bid committees seated	Contractor appointed	Excavations ,steel fixing, culverts laying and signage completed
									Quarterly Cash flow →						1 500 000	75 000	150 000	350 000	925 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 210	**Basic Service Delivery**	Project Management	12	Nkau Sportsfield	Appointment of Service providers Minutes of meetings. Project photos	No sports field in place	Design and implementation	Square meters	**1,000,000**	1 000 000		8040455791016		MIG	Construct Nkau Sportsfield by 30 June 2014	Designs in place	Bid committees seated	Contractor appointed	Earthworks
									Quarterly Cash flow →						1 000 000	80 000	120 000	250 000	550 000
Page 210	**Basic Service Delivery**	Project Management	09	Afsondering Sporstfield	Appointment of Service providers Minutes of meetings. Completion Cert. Project photos	No sportsfield in place	Design and implementation	Square metres	**1,000 000**	1 000 000		8040455791015		MIG	Construct Afsondering Sportsfield by 30 June 2014	Designs in place	Bid committees seated	Contractor appointed	Earthworks
									Quarterly Cash flow →						1 000 000	80 000	120 000	250 000	550 000

Page 210	**Basic Service Delivery**	Project Management	14	Nicefield Sports field	Appointment of Service providers Minutes of meetings. Project photos	No sports field in place	Design and implementation	Square meters	**1,000 000**	1 000 000		804045579017		MIG	Construct Nicefield Sportsfield by 30 June 2014	Designs in place	Bid committees seated	Contractor appointed	Earthworks
									Quarterly Cash flow →						1 000 000	80 000	120 000	250 000	550 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 210	**Basic Service Delivery**	Project Management	16	Majoro Sportsfield	Appointment of Service providers Minutes of meetings. Project photos	No sports field in place	Design and implementation	Square meters	**1 000 000**	1 000 000		804045791018		MIG	Construct Majoro Sportsfield by 30 June 2014	Designs in place	Bid committees seated	Contractor appointed	Earthworks
									Quarterly Cash flow →						1 000 000	80 000	120 000	250 000	550 000
Page 210	**Basic Service Delivery**	Project Management	22	Epiphany Sports field	Appointment of Service providers Minutes of meetings. Project photos	No sports field in place	Design and implementation	Square meters	**1 000 000**	1 000 000		804045791019		MIG	Construct Ephiphany Sportsfield by 30 June 2014	Designs in place	Bid committees seated	Contractor appointed	Earthworks
									Quarterly Cash flow →						1 000 000	80 000	120 000	250 000	550 000

4.6. OFFICE OF THE MUNICIPAL MANAGER

UNIT/PROGRAMME: COMMUNICATIONS IGR & PROTOCOL UNIT

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 213	**Good Governance and Public Participation**	Communications IGR and protocol	All	Communication strategy reviewal and marketing and branding strategy development	Communication Strategy and action plan with council resolution Marketing and branding strategy	Strategy Adopted	Number of strategies adopted by council with council resolution	Number	**50 000**	**50 000**	**05 10 20 5180 000**	**N/A**	**N/A**	**Own**	2 strategy documents adopted by September 2013 and by June 2014	Communication strategy reviewed	1st draft of marketing and branding strategy	Workshop for the marketing and branding strategy	Strategy adopted by council
									Quarterly Cash flow →							**25 000**			**25 000**
Page 212	**Good Governance and Public Participation**	Communications IGR and protocol	N/A	Stakeholder Engagement	Attendance registers and Minutes	Local Communicator'' Forum	Number of stakeholder meetings held	Number	**190 000**	**10 000**	**05 10 20 5390 000**	**N/A**	**N/A**	**Own**	4 Meetings per year	1	1	1	1
									Quarterly Cash flow →							**2500**	**2500**	**2500**	**2500**
					IGR ToR adopted by Council	IGR forum	Date of adoption	Date	**190 000**	**40 000**	**05 10 205390 000**	**N/A**	**N/A**	**Own**	ToR adopted and launched by 30 September 2013	Adoption and Launch of ToR	Manage the sitting of IGR Meetings	Manage the sitting of IGR Meetings	Manage the sitting of IGR Meetings

									Quarterly Cash flow →								
					Reviewal of ICF	Internal Communicators Forum	Revived ICF	ICF	190 000	10 000	05 10 20 5390 000	N/A	N/A	OWN	Review ICF by 30/09/13	Reviewal of ICF	Oversee the functioning of ICF	Oversee the functioning of ICF	Oversee the functioning of ICF
									Quarterly Cash flow →								
Page 213		Communication IGR and protocol	N/A	Oversee service delivery plans	Reports	Sub unit's SDBIP's	Number of reports	Number	nil						4 Quarterly Reports	1	1	1	1
									Quarterly Cash flow →							nil	nil	nil	nil
Page 213		Communications IGR and Protocol	All wards	Reports	Reports	STANCO MTM	Number of reports	Number	nil						22 Reports	5	6	5	6
									Quarterly Cash flow →							nil	nil	nil	nil
		Communication IGR and Protol		Training & Development of Staff and Councillors	Training Attended	Communication workshop	Number of training workshops	Number	Nil						3 workshop training	Communication workshop	Crisis Media training	Marketing and branding strategy workshop	N/A
									Quarterly Cash flow →										

COMMUNICATIONS SUB - UNIT: COMMUNICATIONS & RESEARCH

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 213	Good Governance and Public Participation	Communications & research	N/A	Coordination of IGR meetings	Minutes Attendance register	IGR FORUM	Number of meetings	Number	**190 000**	10 000	5306000				4 IGR Meetings	1	1	1	1
									Quarterly Cash flow →							**2500**	**2500**	**2500**	**2500**
Page 213	Good Governance and Public Participation	Communications & research	N/A	Coordination of Local Communicators Forum	Attendance registers	Local Communicators Forum	Number of meetings	Number	**190 000**	10 000	05 10 20 F206000				4 LCF Meetings	1	1	1	1
									Quarterly Cash flow →							**2500**	**2500**	**2500**	**2500**
Page 212	Good Governance and Public Participation	Communications and Research	ALL	Municipal Publications	Attendance registers	Newsletters	Number of publications produced	Number	**370 000**	200 000	05 10 20 5400 000				12000 newsletter copies	3 000 copies	3 000 copies	3 000 copies	3000 copies
															12000 leaflet copies	3000 copies	3000 copies	Copies3000	3000 copies
						Service delivery Leaflets									52 columns	12 columns	12 columns	12 columns	12 columns
						Newspaper													

						column			Quarterly Cash flow →	50 000	**50 000**	50 000	50 000	50 000
Page 213	**Good Governance and Public Participation**	Communications and research	All wards	Internal Communication	Coordination of ICF meetings	Minutes and attendance register	Number of meetings	Number	Nil Quarterly Cash flow →	24 meetings	6	6	6	6
Page 212	**Good Governanceand Participation**	Communications and Research	All	Media engagement & talk t your councilor radio programme	Coordination of media engagements	Reports and attendance register	Number of media engagements	Number	190 000 100 000 05 10 20 5306 000 Quarterly Cash flow →	16 briefings and 4 interviews	5 Radio slot and 1 media briefing	5 radio slots and 1 briefing	5 radio slots and 1 briefing	5 radio slots and 1 briefing
									Quarterly Cash flow →		25000	25000	25000	25000
Page 213	**Good Governance andPublic participation**	Communication and Research	All	Website Management	Uploading of information on website	Documents uploaded	Number of documents	Number	80 000 80 000 5 10 20 5190 000 Quarterly Cash flow →	1 training session 16 documents	Rental of website 4 Documents	1 training session 4 Documents	4 Documents	4 Documents
											50 000	30 000	Nil	Nil

COMMUNICATION SUB UNIT: PUBLIC PARTICIPATION, EVENTS AND MARKETING

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 213	**Good Governance and Public Participation**	Public Participation , Events and Marketing	All	Coordinate internal and external Stakeholder Engagement platforms	Minutes Attendance register	2 Stakeholder meetings	Number of meetings	Number	**370 000**	50 000	05 10 20 5400 000				16 external and 2 internal stakeholder meetings	4 meetings	4 external meetings and 1 internal	4 meetings	4 meetings and 1 internal meeting
									Quarterly Cash flow →										
Page 212	**Good Governance and Public Participation**	Public Participation , Events and Marketing	N/A	Coordinate Public Participation Programmes	Attendance registers Pictures	1 mayoral outreach and 1 project visit	Number of projects visited and mayoral outreaches visits	Number	**190 000**	10 000	05 10 20 5306 000				4 outreaches and 4 projects visited	1 outreach and 1 project visit	1 outreaches and 1 project visit	1 outreach and 1 project visit	1 outreach and 1 project visit
									Quarterly Cash flow →							**2500**	**2500**	**2500**	**2500**
Page 213		Public Participation , Events and Marketing	N/A	Coordinate the development of Marketing material	Booklets and leaflets	1 tourism booklet	Number of booklets and leaflets published		**370 000**	50 000	05 10 20 5400 000				10 000 booklet publication and 12000 leaflets	Nil	10 000 Booklets and 12 000Leaflets	Nil	NIL
									Quarterly Cash flow →								**50 000**		

Page 213		Public Participation , Events and Marketing	All wards	Manage Municipal Branding	Branding material		Number of branding material	Number	**370 000**	**70 000**	**05 10 20 5400 000**	N/A	N/A	Own	200 diaries ,2000 wall calendar and 1000 desk calendars delivered by 31 Dec 2012	Call for tender	Delivery of material	N/A	N/A
									Quarterly Cash flow →								**70 000**		
Page 213		Public Participation , events and marketing	All wards	Municipal events Management	Coordinate municipal events		Number of events coordinated	Number	**Nil**						Host 4 municipal events	1	2	N/A	1
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

UNIT: IDP/M&E

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 218	**Good Governance and Public Participation**	IDP/M&E	N/A	Annual review and implementation of Performance Management Framework	Council resolution, Minutes	PMS Framework	Reviewed PMS Framework	Reviews	1800,000	150'000	0510155190000	n/a	n/a	own	2013/14 PMS Framework To Be Reviewed By June 2014	N/A	Draft Framework completed	Draft Framework circulated to stakeholders	Draft Framework adopted by 30 June 2014
									Quarterly Cash flow →						150 000	0	50, 000	50,000	50,000
Page 218	**Municipal Transformationand Institutional Development**	IDP/M&E	N/A	Cascading of PMS	Signed performance plans	PMS policy and Framework	Cascaded PMS	Cascaded PMS	310,000	50'000	0510155180000	n/a	n/a	own	PMS Cascaded to supervisors and officers by June 2014	Training and Development of SDBIP's for supervisors and officers Performance plans and agreements	Coordinate Mid- year performance assessments	Monitoring of performance	Coordinate annual performance assessments

																	developed		
									Quarterly Cash flow →						50 000	30 000	10 000		10 000
Page 218		IDP/M&E	N/A	Performance Plans and agreements	Signed Agreements and Plans		Signed performance contracts	Signed contracts	n/a						Annually signed performance contracts and submitted to DPLGTA	To have Performance Plans & Agreements for Managers signed and submitted to DPLGTA	N/A	N/A	N/A
									Quarterly Cash flow →										
Page 218	**Good Governance and Public Participation**	IDP/M&E	N/A	Annual Performance Report	Council resolution, Minutes		Date of submission	Date	N/A						Submission of Annual Performance Report to AG by 31 Aug 2013	Compilation and submission of Annual Performance Report	N/A	N/A	N/A
									Quarterly Cash flow →										
Page 218		IDP/M&E	N/A	Performance Assessment	Performance plans, attendance register		Number of assessments	Number	1800,000	100'000	0510155190000	n/a	n/a	own	4 Quarterly performance assessments	1 Performance Assessment for 6 General	1 Performance Assessment for 6 General Managers	1 Performance Assessment for 6 General Managers	1 Performance Assessment for 6 General Managers

																	Managers		
																	Coordination of Assessment for Middle Managers	Coordination of Assessment for Middle Managers	Coordination of Assessment for Middle Managers
									1800,000	150'000	0510155190000	n/a	n/a	own		4th Quarter Performance Report	1st Quarter Performance Report adopted by Council	2nd Quarter Performance Report adopted by Council	3rd Quarter Performance Report adopted by Council
									Quarterly Cash flow →						R250, 000	50 000	100 000	50 000	50 000
Page 218		IDP/M&E	N/A	Midyear report compilation	Council resolution, Minutes		Adopted report	Adopted report	1800,000	300'000	0510155190000	n/a	n/a	own	To have a Midyear assessment report by 25 Jan each year	Collection of information for the Midyear Assessment report	Collection of information for the Midyear Assessment report	Midyear Assessment Report prepared and tabled to Council	N/A
									Quarterly Cash flow →						300 000	100 000	100 000	100 000	N/A

Page 219	**Good Governance and Public Participation**	IDP/M&E	N/A	Annual report compilation	Council resolution, Minutes, Credible report		Approved Report	Approved report	1800,000	350'000	0510155190000	n/a	n/a	own	Timeous compilation and submission of the Annual report by end March each year		Collection of information and 1st draft completed by December 2013	Draft Annual Report tabled to Council by 25th January 2014	
									Quarterly Cash flow →						300 000	0	100 000	20 0 000	0
Page 219		IDP/M&E	IDP/M&E	Development of IDP and reviewal	IDP Process plan, Minutes of IDP steering committee meetings, council resolutions	IDP Document	Reviewed IDP	Reviewed IDP	1800,000	900,000	0510155190000	n/a	n/a	own	To have a credible 2014/15 IDP	Adoption of the Process Plan	Draft Status Quo completed	Strategic Planning Sessions & Draft IDP tabled to Council	Adoption of the IDP
									200,000	200'000	0510154980000	n/a	n/a	grant		IDP Community Outreach (Needs Analysis)		3rd IDP Steering Committee & Rep Forum	
									310 000	100,000	05101551800000	n/a	n/a	own		1st IDP Steering Committee & Rep Forum	2nd IDP Steering Committee & Rep Forum	3rd IDP Steering Committee & Rep forum	
									Quarterly Cash flow							30 000	30 000	40 000	

									100 000	100,000	0520105370000	n/a	n/a				IDP/Budget Outreach	
									Quarterly Cash flow →							0	0	R100,000

MRAS

IDP REF.	NATIONALKPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 219	Good Governance and Public Participation	MRAS	N/A	AG's Action Plan	Action plan document	Management letter from Auditor General	Action plan	1	Nil						1		Development of an Action Plan and Follow up on implementation		
									Quarterly Cash flow →						0	0	0	0	0
				Execution of the audit plan	Number of reports required in approved plan	Internal Audit plan	Number of reports	Number of reports as per plan	R1.2m	R1.2m	0510305190000				No of annual Audit reports as per approved Internal audit Plan	No of quarterly Audit reports as per approved Internal audit Plan	No of quarterly Audit reports as per approved Internal audit Plan	No of quarterly Audit reports as per approved Internal audit Plan	No of quarterly Audit reports as per approved Internal audit Plan
									Quarterly Cash flow →										
Page 220		MRAS	N/A	4 monthly Spot checks	Reports		Number of spot checks	48	Nil						48 annual spot checks	**12**	**12**	**12**	**12**

				performed randomly					Quarterly Cash flow →	0	0	0	0	0
Page 220		MRAS	N/A	Monthly / 4 Risk Committee Meetings / MTM	Minutes, Attendance register	MLM Risk Policy	Number of meetings	4		4 quarterly Risk committee meetings by 30 June 2014	**1**	**1**	**1**	**1**
									Quarterly Cash flow →	**0**	**0**	**0**	**0**	**0**
Page 220		MRAS	N/A	Annual risk register	Attendance register for risk assessment	MLM Risk Policy	Risk register noted by council	1		1 Risk Policy	**1**	**0**	**0**	**0**
									Quarterly Cash flow →	**0**	**0**	**0**	**0**	**0**
				Quarterly risk reports	Risk reports	MLM Risk Policy	To have 4 quarterly risk reports	**4**		To have 4 quarterly risk reports	**1**	**1**	**1**	**1**
									Quarterly Cash flow	**0**	**0**	**0**	**0**	**0**

UNIT/PROGRAMME: SPECIAL PROGRAMMES UNIT

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 213	**Good Governance and Public Participation**	Special Programs Unit	All	Policy /strategy Development	Policy/strategy Document	Adopted policy	4 Adopted policy/strategies	1 strategy per Q	**1 002 000**	**20 000.00**	5306 000	n/a	n/a	own	4 strategy documents	Youth Dev Strategy	Women Empowerment Strategy	HIV/AIDS Strategy	Disability Strategy
									Quarterly Cash flow →							**nil**	**nil**	**20 000.00**	**nil**
Page 214	**Good Governance and Public Participation**	Special Programs Unit	N/A	Stakeholder Engagement	Attendancregisters and Minutes	LCF	4 stakeholder meetings	1 meeting per Q	**1 002 000**	**10 000**	5306 000			own	4 meetings	1	1	1	1
									Quarterly Cash flow →							**2 500**	**2 500**	**2 500**	**2 5000**
Page 214		Special Programmes Unit	All Wards	Oversee service delivery plans	Reports	Sub unit's SDBIP's	4 Reports	1 Reports per Q		**nil**					4 Reports	1	1	1	1
									Quarterly Cash flow →							**nil**	**nil**	**nil**	**nil**
Page 214		Special Programmes Unit	N/A	Reports	Reports	STANCO MTM	22 Reports	Reports per Q		**nil**					22 Reports	5	6	5	6
									Quarterly Cash flow →							**nil**	**nil**	**nil**	**nil**

		SPU	N/A	Training & Development of Staff	Training Attended		3 Coordinators Trained	3 Training W/shops	Skills development centralised	3 trained	Train the Trainer	HIV/AIDS Counseling	Gender mainstreaming W/shop	Report on the Training

SPU SUB - UNIT: CHILDREN AND YOUTH DEVELOPMET

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 213	**Good Governance and Public Participation**	Children and Youth development	All	Functioning of youth structures	Minutes Attendance register	Youth Council	30 of meetings	Number of Youth	**1 002 000**	**10 000.00**	5306 000			own	4 youth council meetings and 1 meeting per Q at ward level d	2	2	2	2
									Quarterly Cash flow →							**2 500.00**	**2 500.00**	**2 500.00**	**2 500.00**
Page 214	**Good Governance and Public Participation**	Children and youth development	N/A	Sport development	Attendance registers Pictures	Sports council	Number of people trained	3 activities per Q	**1 002 000**	**30 000**	5306 000			own	12 activities	3	3	3	3
									Quarterly Cash flow →							**2 500.00**	**2 500.00**	**2 500.00**	**2 500.00**
Page 214		Children and youth development	N/A	Skills development	Attendance registers Pictures	Youth	Number of skills development activities conducted	1 per Q	**1002 000**	**550 000.00**	5306 000			own	To conduct and facilitate 5 skills development activities	talent search	2 entrepreneurship workshop	Registration for needy students to tertiary institution	Job preparedness workshop

									Quarterly Cash flow →		**450 000**	**10 000**	**50 000**	**40 000**
Page 214		Special Programmes	All wards	Support for ECDC's	Reports and Pictures	Informal crèches	4 Reports		**1 002 000** / **80 000** / 05 10 25 5306 000	4 ECDC's assisted	1 ECDC's assisted	1 ECDC's assisted	1 ECDC's assisted	1 ECDC's assisted
									Quarterly Cash flow →		**20 000**	**20 000**	**20 000**	**20 000**
				Awareness campaigns	Attendence Registers	Relations with Departments	Number of people Reached			24 awareness campaigns	6	6	6	6

SPU SUB UNIT: WOMEN AND ELDERLY PARTICIPATION

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 213	**Good Governance and Public Participation**	Women and elderly participation	All	Functioning of women structures	Minutes Attendance register	Women's Caucus	Number of meetings	Number	**1 002 000**	10 000	5306 00			own	women's fora, 4 women's caucus meetings, 4	1 forum established and 3 meetings	2 meetings	3 meetings	2 meetings
									Quarterly Cash flow →							**2 500.00**	**2 500.00**	**2 500.00**	**2 500.00**
Page 214	**Good Governance and Public Participation**	Children and youth development	N/A	Facilitate assistance on women led projects	Attendance registers Pictures	LED data base	Number of projects visited and assisted	8		nil					08 activities	2 visits and 1 assisted project	2 visits 1 assisted project	2 visits 1 assisted project	2 visit 1 assisted projects
									Quarterly Cash flow →							**nil**	**nil**	**nil**	**nil**
Page 214		Children and youth development	N/A	Facilitate establishment of ABET centre's	Attendance registersPictures	District DoE	Number of t centre's revived and established	8		nil					8 ABET centers	2	2	2	2
									Quarterly Cash flow →							**nil**	**nil**	**nil**	**nil**

Page 214			All wards	Awareness Campaigns GBV	Attendance registers Pictures		Number of campaigns held	8	**1 002 000**	10 000	5306 000			own	8	2 campaigns	2 campaigns	2 campaigns	2 campaigns
									Quarterly Cash flow →							**2 500**	**2 500**	**2 500**	**2 500**
Page 214		Special Programmes	All wards	Workshops	Attendance registers and pictures		Number of workshops held		**1 002 000**	20 000	5306 000			own	2		1	1	
									Quarterly Cash flow →								**10 000**	**10 000**	
				Awareness Campaigns	Attendance registers and pictures		Number of campaign held								4 campaigns	1	1	1	1
				Elderly Council	Attendance registers and pictures		Number of meetings held		**1 002 000**	20 000	5306			0wn	4 meetings	1	1	1	1
									Quarterly Cash flow							**5 000**	**50 000**	**5 000**	**5 000**

SPU SUB UNIT: HIV/AIDS AND DISABILITY

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2013/14 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Page 213	Good Governance and Public Participation	HIV/AIDS AND DISABILITY	All	LAC	Minutes Attendance register	LAC	4 LAC meetings	4 meetings held	**1 002 000**	20 000	5306 000			own	4meeting and 3 trainings	1 Meeting &Basic HIV Training	1 Meeting & PMTCT training	1 Meetings & IMCI training	1 meetings
									Quarterly Cash flow →							**5 000**	**5 000**	**5 000**	**5 000**
Page 214	Good Governance and Public Participation	HIV/AIDSAND DISABILITY	N/A	Prevention, education and awareness	Attendance registers pictures	LAC	Number of awareness campaigns		**1 002 000**	80 000	5306 000			own	08 activities	2 HCT campaigns	Sports Heroes Walk Condom distribution	Condom Week 2 Workplace W/shops	HCT Campaigns & Candle light memorial
									Quarterly Cash flow →							**5 000**	**35 000**	**5 000**	**35 000**
Page 214		HIV/AIDS AND DISABILITY	N/A	Treatment, Care & support	Attendance registers Pictures	LAC	4 established SG and 4 trainings	Number	**1 002 000**	40 000	5306 000			own	8 activities	1 training and 1 establishment of SG	1 training and 1 establishment of SG	1 training and 1 establishment of SG	1 training and 1 establishment of SG
									Quarterly Cash flow →							**10 000**	**10 000**	**10 000**	**10 000**

				Impact mitigation	Attendance registers Pictures	LAC					8 activities	1managemen t workshop	facilitate financial assistance for NGO'S	1 workshop	1 workshop
									Quarterly Cash flow			**nil**	**nil**	**nil**	**nil**
Page 214		HIV/AIDS AND DISABILITY	All wards	Functioning of disability forum	Attendance registers minutes	Disability Forum	Number of meetings		**1 002 000**	10 000 / 5306 000 / own	4 meeting	1	1	1	1
									Quarterly Cash flow →			**2 500.00**	**2 500.00**	**2 500.00**	**2 500.00**
Page 214		HIV/AIDS AND DISABILITY	All wards	Awareness workshops	Attendance registers and pictures	Disability Forum	Number of workshops held		**1 002 000**	40 000	12		1 induction workshop	1 workshop	
									Quarterly Cash flow →				**20 000**	**20 000**	
				Awareness Campaigns	Attendance registers and pictures	Disability Forum	Number of campaign held		1 002 000	40 000 / 53 06 00 0 / own	4	1 awareness campaign	l awareness campaign	1 awareness campaign	1 awareness campaign
									Quarterly Cash flow			**10 000**	**10 000**	**10 000**	**10 000**

5. MONTHLY PROJECTIONS OF OPERATING AND CAPITAL EXPENDITURE AND REVENUE FOR EACH VOTE

EC441 Matatiele - Supporting Table SA26 Budgeted monthly revenue and expenditure (municipal vote)

Description	Ref	Budget Year 2013/14												Medium Term Revenue and Expenditure Framework		
R thousand		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2013/14	Budget Year +1 2014/15	Budget Year +2 2015/16
Revenue by Vote																
Council		160	160	160	160	160	160	160	160	160	160	160	160	1 926	389	408
Finance		13 142	13 142	13 142	13 142	13 142	13 142	13 142	13 142	13 142	13 142	13 142	13 142	157 702	153 722	161 408
Corporate		133	133	133	133	133	133	133	133	133	133	133	133	1 600	210	221
Community		1 739	1 739	1 739	1 739	1 739	1 739	1 739	1 739	1 739	1 739	1 739	1 739	20 869	16 221	17 033
Economic & Development		896	896	896	896	896	896	896	896	896	896	896	896	10 748	7 360	7 728
Infrastructure		14 054	14 054	14 054	14 054	14 054	14 054	14 054	14 054	14 054	14 054	14 054	14 054	168 646	128 962	135 410
Total Revenue by Vote		**30 124**	**30 124**	**30 124**	**30 124**	**30 124**	**30 124**	**30 124**	**30 124**	**30 124**	**30 124**	**30 124**	**30 124**	**361 490**	**306 864**	**322 207**
Expenditure by Vote to be appropriated																
Council		2 724	2 724	2 724	2 724	2 724	2 724	2 724	2 724	2 724	2 724	2 724	2 724	32 689	34 376	56 819
Finance		3 382	3 382	3 382	3 382	3 382	3 382	3 382	3 382	3 382	3 382	3 382	3 382	40 588	42 487	44 611
Corporate		1 994	1 994	1 994	1 994	1 994	1 994	1 994	1 994	1 994	1 994	1 994	1 994	23 922	25 118	26 430
Community		2 944	2 944	2 944	2 944	2 944	2 944	2 944	2 944	2 944	2 944	2 944	2 944	35 328	36 883	38 728
Economic & Development		1 288	1 288	1 288	1 288	1 288	1 288	1 288	1 288	1 288	1 288	1 288	1 288	15 453	16 226	17 038
Infrastructure		5 797	5 797	5 797	5 797	5 797	5 797	5 797	5 797	5 797	5 797	5 797	5 797	69 559	73 037	76 689
Total Expenditure by Vote		**18 128**	**18 128**	**18 128**	**18 128**	**18 128**	**18 128**	**18 128**	**18 128**	**18 128**	**18 128**	**18 128**	**18 128**	**217 539**	**228 126**	**260 314**
Surplus/(Deficit) before assoc.		**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**143 951**	**78 738**	**61 893**
Taxation													–	–	–	–
Attributable to minorities													–	–	–	–
Share of surplus/ (deficit) of associate													–	–	–	–
Surplus/(Deficit)	1	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**11 996**	**143 951**	**78 738**	**61 893**

6. THREE YEAR CAPITAL WORKS PLAN

CAPITAL PROJECTS FOR 2013/14-2017 FINANCIAL YEARS

PROJECT NAME	SERVICE DELIVERY TYPE	WARD NO	FUNDING SOURCE	YEAR
Matatiele CBD	Surfaced Internal Streets	19	MIG	2013/2014
Matatiele Internal Streets	Surfaced Internal Streets	20	MIG	2013/2014
Maluti Internal Streets	Surfaced Internal Streets	01	MIG	2013/2014
Cedarville Internal Streets	Surfaced Internal Streets	26	MIG	2013/2014
Paballong	Access Road	15	MIG	2013/2014
Masopa	Access Road	13	MIG	2013/2014
Blenny	Access Road	22	E/S	2013/2014
Nkululekweni	Access Road	02	E/S	2013/2014
Vimba -Vikinduku	Access Road	05	E/S	2013/2014
Sindezama	Access Road	06	E/S	2013/2014
Naledi	Access Road	24	E/S	2013/2014
Zwelitsha	Sportsfield	03	MIG	2013/2014
Magxeni	Sportsfield	21	MIG	2013/2014
Nicefield	Sportsfield	14	MIG	2013/2014
Palmaville	Sportsfield	07	MIG	2013/2014
Matatiele CBD	Surfaced Internal Streets	19	MIG	2014/2015
Matatiele Internal Streets	Surfaced Internal Streets	20	MIG	2014/2015
Maluti Internal Streets	Surfaced Internal Streets	01	MIG	2014/2015
Cedarville Internal Streets	Surfaced Internal Streets	26	MIG	2014/2015
Sijoka	Access Road	10	E/S	2014/2015
Mabaleni	Access Road	21	E/S	2014/2015
Bethesda	Access Road	23	E/S	2014/2015
Sigoga	Access Road	17	E/S	2014/2015
Mazizini	Access Road	04	E/S	2014/2015
Khesa	Access Road	18	E/S	2014/2015
Mgubho	Sportsfield	17	MIG	2014/2015
Fiva	Sportsfield	18	MIG	2014/2015
Ramafole	Sportsfield	24	MIG	2014/2015

PROJECT NAME	SERVICE DELIVERY TYPE	WARD NO	FUNDING SOURCE	YEAR
Khohlong	Sportsfield	26	MIG	2014/2015
Matatiele CBD	Surfaced Internal Streets	19	MIG	2015/2016
Matatiele Internal Streets	Surfaced Internal Streets	20	MIG	2015/2016
Maluti Internal Streets	Surfaced Internal Streets	01	MIG	2015/2016
Cedarville Internal Streets	Surfaced Internal Streets	26	MIG	2015/2016
Likhabisong	Access Road	13	E/S	2015/2016
Lehaseng	Access Road	15	E/S	2015/2016
Rholweni	Access Road	22	E/S	2015/2016
Machi/ Matafeni	Access Road	21	E/S	2015/2016
Mahlake	Access Road	24	E/S	2015/2016
Thafa	Access Road	23	E/S	2015/2016
Mngeni	Access Road	07	E/S	2015/2016
Mahloloaneng	Access Road	16	E/S	2015/2016
Mdatyana	Sportsfield	04	MIG	2015/2016
Matatiele Indoor Sport Centre	Sportsfield	19	MIG	2015/2016
Cedarville Indoor Sport Centre	Sportsfield	26	MIG	2015/2016
Jabulani	Sportsfield	25	MIG	2015/2016
Mangolong	Sportsfield	23	MIG	2015/2016
Chere	Sportsfield	13	MIG	2016/2017
T12 Via Belford Sibi S.S.S	Access Road	08	E/S	2016/2017
Nzondweni	Access Road	10	E/S	2016/2017
Plantation	Access Road	09	E/S	2016/2017
Khoarai	Access Road	16	E/S	2016/2017
Lehaseng	Access Road	15	E/S	2016/2017
Lavutha	Access Road	18	E/S	2016/2017
Majoro	Sportsfield	16	MIG	2016/2017
Masopha	Sportsfield	13	MIG	2016/2017
Lunda Multi Purpose	Sportsfield	10	MIG	2016/2017
Afsondering	Sportsfield	09	MIG	2016/2017
Potseng	Sportsfield	11	MIG	2016/2017
Khoarai	Sportsfield	15	MIG	2016/2017
Ntlola	Sportsfield	21	MIG	2016/2017

ELECTRIFICATION

PROJECT NAME	SERVICE DELIVERY TYPE	WARD NO	FUNDING SOURCE	YEAR
Harry Gwala Park Extension	Electrification	20	ESKOM	2013/2014
Ramafole	Electrification	24	ESKOM	2013/2014
Mechachaneng	Electrification	23	ESKOM	2013/2014
Fobane	Electrification	23	ESKOM	2013/2014
Lower Mtumasi	Electrification	23	ESKOM	2013/2014
Damane	Electrification	23	ESKOM	2013/2014
Linotseng	Electrification	23	ESKOM	2013/2014
Maqhatseng	Electrification	23	ESKOM	2013/2014
Zingcuka	Electrification	24	ESKOM	2013/2014
Zimpofu	Electrification	24	ESKOM	2013/2014
Mbizeni, Mgubho, Luxeni, Nkalweni, Matandela, Moyeni, Bubesi, Duba, Nkuphulweni,Tshisa	Electrification	17,& 18	ESKOM	-
Paballong, Semonkong, Dihaseng, Qhobosheaneng	Electrification	15	ESKOM	-
Khorong koali ext 2	Electrification	21	ESKOM	-
Mangolong, Moriting, Mahlake	Electrification	23,24	ESKOM	-
Likwetlaneng, Mechachaneng,Khoarai,	Electrification	14, &16	ESKOM	-
Nkau, Moshesh, Mabua, Tutaneng, Mokomong	Electrification	08, &12	ESKOM	-
Kwebung, Thachicha,Mangopeng,Ditichereng, Mtsing, Mariazell,MatelengLikhatla,Likhalong	Electrification	14	ESKOM	-
Mohapi, Ramqele, Masupa,Dikamoreng	Electrification	13	ESKOM	-
Dikutwaneng, Menjini, Black Diamond	Electrification	2, & 4	ESKOM	-
Afsondering, Mphoshongo, Mandastone, Hlwahleng, Sihlabeng, Maphokong, Emazizin, Kgashule, Gudlintaba, Tsitsong, Chibini, Rhashule, Mahagu, Nuresh	Electrification	4, 5, & 9	ESKOM	-
Matias, Lubaleko, Goxe, Lufefeni, Mgeni, Nkalweni, Palmaville, Hillside, Sifolweni	Electrification	07	ESKOM	-
Mkhemane, Phalane, Epiphany, Mpofini, upper & Lower Lukholweni, Zitapile, Nyaniso, Mrwabo	Electrification	22	ESKOM	-
Maluti, Tholang, Maritseng, Motsekoua, Skiti (High Mast street lights)	High mast Lights	01	ESKOM	-

PROJECT NAME	SERVICE DELIVERY TYPE	WARD NO	FUNDING SOURCE	YEAR
Entire ward	High mast Lights	02	E/S	-
Madinong	High mast Lights	03	E/S	-
Nchodu, Mafube, & Mafube Mission	Electrification	08	E/S	-
Entire ward	High mast Lights	06	E/S	-
Mountain View Street lights & Apollo's, North End, Matatiele Town, Road to North End	High mast Lights	19	E/S	-
Apolo lights in Harry Gwala Ext, Harry Gwala Park, Masakala, Njongweville Extension	High mast Lights	20	ESKOM	-
Apolo lights at Mvenyane Mission, Upper Mvenyane	High mast Lights	21	ESKOM	-
Maluti, Motsekuoa, Skiti, Maritseng, Tholang	Infills	01	ESKOM	-
Magema, Zwelitsha, Outspan, Madimong, Hebron, Hardenburg	Infills	03	ESKOM	-
Zazingeni, Tiping, Lower Mazizini	Infills	04	ESKOM	-
Zwelitsha, Polokong School, Polokong, Mahangwe, Matsetseng, Dengwane, Vinci Phango	Infills	06	ESKOM	-
Nchodu, Mafube, Mafube Mission, plus Streets lights	Infills	08	ESKOM	-
Entire ward	Infills	10	ESKOM	-
Lugada, Sigoga, Luxeni	Infills	17	ESKOM	-
Mvenyane area	Infills	21	ESKOM	-
Bethesda	Infills	23	ESKOM	-
All villages	Infills	25	ESKOM	-

MAINTENANCE OF ROADS & BRIDGES

PROJECT NAME	SERVICE DELIVERY TYPE	WARD NO	FUNDING SOURCE	YEAR
Sidakeni	Access Road Maintenance	18	E/S	2013/2014
T69 -Tshita	Access Road Maintenance	08	E/S	2013/2014
Thababosiu	Access Road Maintenance	13	E/S	2013/2014
Newresh	Access Road Maintenance	09	E/S	2013/2014
Mahlabatheng	Access Road Maintenance	15	E/S	2014/2015
Maloto	Access Road Maintenance	11	E/S	2014/2015
Bekesdal	Access Road Maintenance	12	E/S	2014/2015
Jabulani	Access Road Maintenance	25	E/S	2014/2017
Zitapile	Access Road Maintenance	22	E/S	2014/2015
New Resh	Access Road Maintenance	09	E/S	2015/2016
T503 –Sibi	Access Road Maintenance	08	E/S	2015/2016
Mokheseng	Access Road Maintenance	16	E/S	2015/2016
R56 Via Zwelitsha to Bhakaneni to T69	Access Road Maintenance	06	E/S	2015/2016
Nkaulweni	Access Road Maintenance	21	E/S	2016/2017
Mkhemane	Access Road Maintenance	22	E/S	2016/2017
Thafa	Access Road Maintenance	23	E/S	2016/2017
Mahlake	Access Road Maintenance	24	E/S	2016/2017
St Paul	Access Road Maintenance	25	E/S	2016/2017

7. CONCLUSION

The 2013/2014 SDBIP will prove to be one more meaningful step towards realizing and achieving the Matatiele Vision and a place where everyone can live a better life and achieve our full human potential.

The municipality will strive to work together with the Matatiele communities and stakeholders in an attempt to fulfil our vision: ***"Where Nature, Agriculture,Tourism are Investment of Choice".***

This SDBIP is the basis of performance plans and agreements of the municipal manager and managers reporting directly to the municipal manager and also for Middle managers as Matatiele is cascading PMS to lower levels below Middle Manager Level.

The municipality will continuously endeavour to improve its Performance Management System as it strives to get a clean Audit. Matatiele Communities will be able to measure the municipal performance through the Service Delivery and Budget Implementation Plan.